

**Village of Holiday Hills Board Special Meeting Minutes
for May 4, 2023**

CALL TO ORDER

Acting President Giles called the meeting to order at 7:02 p.m.

ROLL CALL

Board Members present: Trustees Terri Beaudoin, Jeff Giles, Tammy Gillcrist, Lisa Maier, Cheryl Thompson, Rich Young

Board Members absent: none

Staff Present: Clerk Lesley Tennessen

Also present: Village Attorney Jennifer Gibson, Building Inspector Pratt, Director Dzialo

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (acting J. GILES)

Road and Restoration Update

Acting President Giles reported that all underground work is done. Paving will be complete this week. Sewer phase 2 has been announced. Most of the work will be done in Vaupell. Pine, NE Shore drive and a short piece of Hyde Park are going to be under construction. This should last about a year. There is no scheduled detour at this time. Restoration work will begin soon. Northern Moraine is awaiting mechanical parts for the lift house. Due to supply chain issues, this is behind. They are looking into getting a temporary generator so that sewer connections can begin. No info on connection process. Hickory St was ripped out after first paving attempt. It was redone to approval. The detour at Hyde Park and NE Shore drive is not to be opened. This was a temporary opening approved by IDOT. President Giles cannot just open the detour as needed. It must go thru IDOT.

Accept resignation from Destiny Suberla effective 04/15/2023

President Giles asked for a motion to accept resignation.

Motion: Young

Second: Maier

Ayes: Beaudoin, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: Gillcrist

Motion carried

Motion to approve Administrative Assistant to Village Clerk at \$14.50/hr

President Giles said this was to fill the position reporting to Clerk Tennessen. It is a mostly Saturday work time with occasional hours when Clerk Tennessen could not work.

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Motion: Thompson
Second: Beaudoin
Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young
Nays: none
Absent: none
Abstain: none
Motion carried

Discuss dirt removal from Village Hall with possible vote
Trine removed the dirt Pine Street area. Stormwater has been notified. No vote necessary. A consensus on holding off on dirt removal at Village Hall pending Nunda action. Quotes have been received between \$4500 and \$6500.

Discuss Hyde Park and NE Shore Drive IGA from Nunda with possible vote
President Giles discussed a proposition from Nunda that would streamline both Hyde Parks (one in Vaupell and one in Holiday Hills). He asked each Trustee to look over the document and to return to the May meeting with their thoughts. Issued tabled until May meeting. No vote taken.

Motion to approve Zoning Map update not to exceed \$4500.00
Attorney Gibson spoke and said that a zoning map should be published yearly if there are any changes made. As far as she can tell, last map was in 1993, so definitely changes need to be done. The bid from HR Green is flat \$4000.00. This is a reasonable fee. The trustees discussed this and said they trusted HR Green as our engineers. This portion is to approve the contract to be signed by President Giles.
A motion was requested by President Giles.

Motion: Young
Second: Maier
Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young
Nays: none
Absent: none
Abstain: none
Motion carried

Motion to approve resolution retaining HR Green Ordinance 376-23
President Giles said this is the formal ordinance retaining HR Green as the engineer.

Motion: Thompson
Second: Young
Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young
Nays: none
Absent: none
Abstain: none
Motion carried

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Motion to approve resolution for Appropriations for 2024 Fiscal year, Ordinance 377-23
President Giles reported that this the document on how much we can spend. A motion
to approve was requested.

Motion: Maier

Second: Gillcrist

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

CLERK'S REPORT (L. TENNESSEN)

Approve minutes for March 15, 2023 Board Meeting

Clerk Tennesen asked for a motion

Motion: Beaudoin

Second: Young

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

TREASURER'S REPORT (T. CHESLER)

Approve warrant dated 04/16/2023

Treasurer Chesler asked that a small change on the Warrant of \$3.00 for Wex be
approved. This was a late fee that was waived.

Motion: Young

Second: Beaudoin

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Discuss need for laptops

A discussion amongst the Board, Clerk and Treasurer on the merits of having a laptop
for remote work. Only 1 person can be using the computer in office at one time. Many
times the treasurer needs to be here when clerk is here and office open. The laptop
needs to be owned by village. A better work life balance or the treasurer could at least
be here in building doing her work. Treasurer Chesler wanted to know if she should now

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continue to pursue pricing with our IT team. Consensus amongst Board was to go ahead.

Discuss laser color printer with possible vote not to exceed \$900.00

A new office printer needs to be purchased. A color laser HP brand is about the best deal for reliability and costs. It would be kept in Village office and hooked to the network as our other printers are.

Treasurer Chesler asked for a motion

Motion: Giles

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

BUILDING INSPECTOR'S REPORT (E. PRATT)

Inspector Pratt reported that StormWater has observed and reported to him that there are a few houses dumping sump water directly into the Right of Way. This is not permitted. All water must be dispersed on the homeowner property. Rep Wegener also reported to the Board that the county allows discharge within 5 ft of property line.

Also, Inspector Pratt reiterated that every permit needs to go to Stormwater and get approval before he will issue village permit.

MAINTENANCE REPORT (D. DZIALO)

Director Dzialo said that Nunda has done a spring cleanup. She will have a proposal for residents at the May 17 meeting.

POLICE DEPARTMENT REPORT (J. CALDWELL)

None.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (J. GILES)

None

COMMUNITY RELATIONS (T. BEAUDOIN)

None

ENVIRONMENTAL (L. MAIER)

None

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Public Comment

A resident asked if the colored utility flags must stay in place. Yes, per Director Dzialo.

President Giles reported that a resident that is in floodplain cannot store mulch on property. You can landscape with mulch but cannot have a pile or store bulk material.

There have been rumors about building on open lots now that sewers will be available. They are just that...rumors. All building permits will start with County Dept of Health, go to Stormwater and then to village. Nothing can be built on vacant lots; i.e., garages, sheds, etc. per Village Ordinance.

Another resident offered advice to other residents that are questioning whether their property is truly in floodplain. FEMA must issue a certificate of elevation that you can then submit to Stormwater for remapping.

Adjournment

President Giles asked for a motion to adjourn

Motion: Gillcrist

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Meeting adjourned at 8:18 pm

NEXT BOARD MEETING: May 17, 2023

Submitted by Lesley Tennessen, Village Clerk _____