

**Village of Holiday Hills Board Meeting Minutes
for May 17, 2023**

CALL TO ORDER

Acting President Giles called the meeting to order at 7:02 p.m.

ROLL CALL

Board Members present: Trustees Terri Beaudoin, Jeff Giles, Lisa Maier, Cheryl Thompson, Rich Young

Board Members absent: Tammy Gillcrist

Staff Present: Clerk Lesley Tennesen, Treasurer Chesler

Also present: Village Attorney Jennifer Gibson, Building Inspector Pratt, Director Dzialo, Officer Copp and Chief Caldwell. Incoming Trustees Brian Agrella and Carol Stingel.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Clerk Tennesen administered the Oath of Office for Village President to Jeff Giles.

Clerk Tennesen administered the Oath of Office for Trustee to Brian Agrella.

Clerk Tennesen administered the Oath of Office for Trustee to Lisa Maier.

Clerk Tennesen administered the Oath of Office for Trustee to Carol Stingel.

PRESIDENTS REPORT (J. GILES)

Thank you to outgoing trustees

President Giles presented a plaque to Terry Beaudoin for her service 2017-2023.

President Giles presented a plaque to Cheryl Thompson for her service 2015-2023.

OLD BUSINESS

Discuss Hyde Park and NE Shore Drive IGA from Nunda with possible vote

President Giles went over the proposal details explaining what was going to happen. He discussed that Nunda owns the roads in Vaupell, allowing Nunda to propose this to Village Trustees. The fence would be removed. NE Shore Dr in both Vaupell and Holiday Hills would be straightened out. Driveways on east side Hyde Park (Vaupell) would be connected to west side Hyde Park (Holiday Hills). All at no cost to Village and all work done by Nunda. Also traffic signage for stop signs would be handled by Nunda.

President Giles asked for a motion.

Motion: Stingel

Second: Young

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

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NEW BUSINESS

None

TREASURER'S REPORT (T. CHESLER)

Approve warrant dated 05/17/2023

Treasurer Chesler asked for a motion

Motion: Young

Second: Maier

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

Discuss need for laptops

A discussion from Treasurer on the merits of having a laptop for remote work. Only 1 person can be using the computer in office at one time. Many times the treasurer needs to be here when clerk is here and office open. The laptop needs to be owned by village. Need for a 2nd laptop was discussed. This is necessary to create a separate 'partition/network' area so that both Treasurer and Clerk can be using the pc at one time. If not, then if one person is logged in, and second person wants to logon, the first gets bumped off. The second laptop will also act as a backup machine. The treasurer has estimate of all laptops/services recommended by IT group, Realm of Tech for \$3200 plus an allowance (price hikes, etc) of 15%.

A motion for approval to move ahead with Realm of Tech recommendations not to exceed \$4000 was requested by the Treasurer.

Motion: Young

Second: Stingel

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

CLERK'S REPORT (L. TENNESSEN)

Approve minutes for April 19, 2023 Board Meeting

Clerk Tennesen asked for a motion

Motion: Maier

Second: Stingel

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

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Approve minutes for May 04, 2023 Special Board Meeting

Clerk Tennessen asked for a motion

Motion: Maier

Second: Agrella

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

Accept resignation of Trustee Gillcrist

Clerk Tennessen asked for a motion with resignation effective May 18, 2023

Motion: Maier

Second: Young

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

Accept resignation of Trustee Giles

Clerk Tennessen asked for a motion so that Trustee Giles can be President Giles

Motion: Young

Second: Agrella

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

PRESIDENTS REPORT (J. GILES) continued

Playground update

President Giles reported that Rainbow Systems came out for the inspection. They immediately condemned the playground and it is permanently shut down and cordoned off. The Village is still liable for any accidents that may happen. The Village needs to take this structure down quickly. The playset cannot be donated due to liabilities. We need a commercial grade playground. The village is looking into fundraising and grant and donation possibilities to cover the estimated \$30-40K investment. The playground will be on the same footprint as current playground structure.

Restoration Update

President Giles reported that work on restoration is beginning on Hickory. It is a process and hope that everyone can muster up some patience. The placement of the mailboxes

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is being done according to Postal Code. If anyone has problems, please email to the village or to Joe Lapastora at Northern Moraine to get this rectified. The seed blankets are being laid, roads, shoulder, and aggregate will be installed and fixed soon. Pine, NE Shore drive and a short piece of Hyde Park are going to be under construction.

President Giles also spoke to the residents in attendance and said we are down 2 trustees. Any one interested in either of the positions should forward a letter of interest to the Clerk via email.

BUILDING INSPECTOR'S REPORT (E. PRATT)

Inspector Pratt spoke on the future sewer connection process. Nothing has been set in stone as yet. All contractors need to register and be need to be approved by Northern Moraine Water Reclamation District in order to do any work in connection process. NMWRD will keep the list of registered contractors and should be available soon on their website. Also, the resident will need to contact County Health Dept for condemning septic system once connection is made.

MAINTENANCE REPORT (D. DZIALO)

Spring Cleanup proposal with possible vote

Director Dzialo spoke on a single time Spring Cleanup of village properties. She explained each item that was going to be done (flower planting, cleanup of weeds, redoing front sign area, removal of brush at channel, etc). She then talked about another quote that would only cover a tree removal at a far greater cost.

Director Dzialo asked for a motion to approve the Luis Corral contract for \$1200.00

Motion: Stingel

Second: Young

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

Sealcoating Quote with possible vote

Director Dzialo presented a quote to sweep clean the area by garage where the dirt piles were removed last month. Then sealcoat the Village Hall driveway areas to infront of the garage and driveway leading to garage. The quote is from Hysell for \$772.00.

They have done work in village before. Voice vote was taken to table this issue until next meeting.

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POLICE DEPARTMENT REPORT (J. CALDWELL)

Chief Caldwell gave an update on the Officer Geroulis accident. He was off duty and was travelling on I39 out by Rockford and was hit head on. Chief detailed his very serious injuries. He asked the treasurer to pay what was outstanding to Officer Geroulis. Chief also mentioned that there will be some fundraisers sponsored by Wauconda PD (Officer Geroulis full time job). Chief Caldwell is now looking for another officer to fill this vacancy.

Chief Caldwell then talked about speeding issues. The complaints need to be recorded at the Police Office, not on Facebook. Also, it is illegal to ride ATV or dirt bike, no matter what age the driver is, on Village Roads or property. Recently, a youngster was riding and stopped by police for riding with excessive speed and on a dirt bike.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (vacant)

None

COMMUNITY RELATIONS (B. AGRELLA)

None

ENVIRONMENTAL (L. MAIER)

None

CODES AND ORDINANCES (C. STINGEL)

None

PRESIDENTS REPORT (J. GILES) continued

President Giles discussed various positions on the Board. There are 2 vacancies. 3 trustees were elected/reelected. Lisa Maier will continue to be the Environmental Trustee. President Giles outlined what the duties of the Codes Trustee would look like with Trustee Stingel. She accepted the responsibility. President Giles then discussed the Community Relations position with Trustee Agrella. He accepted the responsibility. There is still a need to fill the Finance and the Building and Grounds trustee positions. President Giles then asked for anyone looking to fill the open positions (the attending public), to send a letter of intent to hhclerk@villageofholidayhills.com. In that same light, Clerk Tennessen also asked again for any interested party for filling the Assistant Admin position to also send an email.

Attorney Gibson mentioned to the Trustees that there is a training seminar on Saturday, May 20 2023 for all elected and newly elected positions. Highly encouraged to attend.

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Public Comment

A resident from Vaupell questioned why none of their residents were informed about the IGA with Nunda on the Hyde Park work. President Giles reported that he has spoken to their HOA president, Brian, on numerous occasions about this. The roads in Vaupell are owned by Nunda, to include the ROW. This resident then asked for a copy of the IGA and will email for a copy.

A resident asked to see all the supporting info that is given to trustees ahead of time. A copy will be posted in Village Hall prior to meeting with notice on the agenda of same.

A suggestion was to have High School build playground. President Giles is going to get commercial grade and not wood.

A resident reported on a split tree at 2414 Hyde Park. Could Nunda please evaluate this for removal or trimming.

President Giles asked if volunteers would be available soon for playground removal, as this is a hazard as it stands.

Adjournment

President Giles asked for a motion to adjourn

Motion: Maier

Second: Stingel

Ayes: Agrella, Maier, Stingel, Young

Nays: none

Absent: Gillcrist

Abstain: none

Motion carried

Meeting adjourned at 8:31 pm

NEXT BOARD MEETING: June 21, 2023

Submitted by Lesley Tennessen, Village Clerk _____