

***Village of Holiday Hills Board Meeting Minutes
for June 21, 2023***

CALL TO ORDER

President Giles called the meeting to order at 7:05 p.m.

ROLL CALL

Board Members present: Trustees Brian Agrella, Carol Stingel, Rich Young

Board Members absent: Lisa Maier

Staff Present: Clerk Lesley Tennessen, Treasurer Chesler

Also present: Building Inspector Pratt, Director Dzialo, Officer Copp and Chief Caldwell
Incoming Trustee Kamil Pawlak

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)

President Giles asked for a motion to appoint Kamil Pawlak as Trustee with Building and Grounds responsibility.

Motion: Young

Second: Stingel

Ayes: Agrella, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Oath of Office for Kamil Pawlak

President Giles administered the Oath of Office for Trustee Kamil Pawlak.

President Giles mentioned that there is still a need for 1 more trustee.

Sewer update

President Giles reported that there is nothing new. A walk thru was done and a punch list was created by Northern Moraine and Nunda. If there are issues remaining, please send an email to Joe Lapastora and copy to the Village. All the restoration is done. There is ongoing work at the Pump House on Sunset. The concrete work is done. The driveway will be installed soon. Phase 2 is due to start in Fall. Still planning on summer go live with Phase 1. All known issues including the potholes have been marked.

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Discuss with possible vote motion to remove playground equipment not to exceed \$300.00

A quote for the playground demolition not to exceed \$300.00 was presented. This company will up-cycle all usable elements or equipment and haul away other materials. President Giles asked for a motion.

Motion: Agrella

Second: Pawlak

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Discuss \$200.00 month to month Dynamic Marketing Ideas contract website maintenance with possible vote

President Giles also presented the new contract for Dynamic Ideas Marketing (current website) for a \$200.00 month to month with 60 day cancellation. The trustees discussed various options but decided to go ahead with the proposal and not lock in to a long term contract. President Giles asked for a motion.

Motion: Young

Second: Agrella

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

President Giles will notify Dynamic Ideas Marketing of the decision

Discuss Trustee Agrella and Trustee Stingel role changes

President Giles discussed switching roles for Trustee Agrella and Trustee Stingel. Both trustees agreed verbally that this was okay.

Motion to approve hiring of administrative assistant, Makayla Golden

President Giles with Clerk Tennessen announced the candidate for filling the Admin Assistant position as Makayla Golden. She is college graduate, lives here in Village and is a teacher.

President Giles asked for a motion to hire Makayla Golden.

Motion: Stingel

Second: Young

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

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Oath of Office for Makayla Golden

Oath of Office for Makayla Golden was postponed due to her absence. It will be administered prior to her starting on July 1, 2023.

CLERK'S REPORT (L. TENNESSEN)

Approve minutes for May 17, 2023 Board Meeting

Clerk Tennesen asked for a motion

Motion: Stingel

Second: Young

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

TREASURER'S REPORT (T. CHESLER)

Approve warrant dated 05/17/2023

Treasurer Chesler asked for a motion

Motion: Stingel

Second: Agrella

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Financial information

Treasurer Chesler reported that the Village has \$186,437.67 in General Funds, \$18,024.78 in MFT funds and \$15,118.89 in Epay.

Update on new computers

Treasurer Chesler reported that all computers and printers have been installed to the network and that everything is working okay.

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BUILDING INSPECTOR'S REPORT (E. PRATT)

None

MAINTENANCE REPORT (D. DZIALO)

Discuss with possible vote on tabled item on Sealcoating of Village driveway and garage area not to exceed \$1200.00

Director Dzialo corrected the amount not to exceed \$800 per quote.

Motion: Stingel

Second: Pawlak

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Supplemental Resolution of FY2023 for emergency road repairs

Resolution will be numbered 378-23. There is an MFT expenditure for \$10000.00. This is BLR14220.

Motion: Stingel

Second: Pawlak

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Closeout of FY2022 MFT monies

This is BLR14222 for \$20,000.00

Motion: Stingel

Second: Agrella

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

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Estimate of Maintenance Costs

This is allocating \$100,000.00 from the Local Public Agency General Maintenance. This also numbered BLR 14222 (rev 05/26/23)

Motion: Young

Second: Agrella

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

POLICE DEPARTMENT REPORT (J. CALDWELL)

Chief Caldwell has handled several resident incidents in the past month. The County Sheriff has also handled several.

The 4th of July is fast approaching and everyone should be careful with any fireworks. If there are issues, please call PD and report. If there is no officer on duty, then call to 911. The stop sign at Lilac and Sunset was damaged and will be replaced. The Chief would like to than residents for their patience on the emergency repair on Sunset and Holiday. Chief especially would like to thank Director Dzialo for being there all day during the repairs.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)

Playground costs were discussed from research done by President Giles. Costs will be in the \$25-35,000.00 range. The Village will need to find some financing for this project.

COMMUNITY RELATIONS (C. STINGEL)

Trustee Stingel asked for 1 volunteer for July 8-9 garage and village hall cleanup. Trustee Stingel also mentioned that she will assist anyone searching for a property tax id on the county site.

ENVIRONMENTAL (L. MAIER)

Absent

None

CODES AND ORDINANCES (B. AGRELLA)

Trustee Agrella signed for the Codes and Ordinance violation tickets from Police Department.

FINANCE (vacant)

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OLD BUSINESS

Trustee Stingel and President Giles announced that there would be a cleanup of the garage and Village Hall on July 8, 9. A dumpster will be delivered from Doc's in the next few days. Doc has donated the haulaway charges.

NEW BUSINESS

None

EXECUTIVE SESSION (if necessary)

Public Comment

A resident brought information about the Griswold Lake spillway and dam. Permit 8619-1957 was issued to Holiday Hills private corporation. This corporation changed to incorporated municipality in 1976. Holiday Hills owns a sliver of land adjacent to the dam. President Giles will follow-up with Trustee Maier. A paper has information from the Illinois Dept of Natural Resources.

<https://damsafety.org/dam-owners/ownership-responsibility-and-liability>

<https://dnr.illinois.gov/waterresources/programs.html>

A resident inquired about permits that the village will require for hookup to the sewer once it becomes available. President Giles responded that the Village is still working on the process and paperwork.

A resident had a huge Thank You to the builders of the Little Book Library at the Ken Wilson Park area. They mentioned that it is filling up fast and the box looks fantastic.

A resident brought up the condition of the house at 2713 Tower. The resident mentioned the long grass and no maintenance has been done. The resident also mentioned that there are animals taking up residence. Someone needs to contact the bank on who is responsible.

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Adjournment

President Giles asked for a motion to adjourn

Motion: Stingel

Second: Agrella

Ayes: Agrella, Pawlak, Stingel, Young

Nays: none

Absent: Maier

Abstain: none

Motion carried

Meeting adjourned at 8:40 pm

NEXT BOARD MEETING: July 19, 2023

Submitted by Lesley Tennessen, Village Clerk _____