

***Village of Holiday Hills Special Board Meeting Minutes
for September 27, 2023***

CALL TO ORDER

President Giles called the meeting to order at 7:00 p.m.

ROLL CALL

Board Members present: Trustees Brian Agrella, Lisa Maier, Kamil Pawlak, Carol Stingel, Rich Young

Board Members absent: none

Staff Present: Clerk Lesley Tennessen

Also present: Director Dzialo, Chief Caldwell, Commander Copp, Jennifer Gibson
Attorney, Mickey Brown

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)

Sewer Update

President Giles gave a brief report on sewer. Everything is still in process. If there is still landscaping damage on your property, please contact Joe Lapastora at Northern Moraine for resolution. At this time, Northern Moraine is predicting a Nov 1, 2023 startup. The backup generator is due in this week. A letter with details on hookup, contractors and other items will be going out to all residents who have available hookup. This letter should contain information about financing. There is no news on Phase 2.

Discuss Letter of Intent for Mickey Brown as Trustee

President Giles introduced Ms Brown to the Board. He stated some of her qualifications that were outlined in the letter that Ms Brown had submitted. As noted, Ms Brown had been the Village President some years ago. A short discussion period amongst the trustees was held. It was agreed that Ms Brown has a wealth of knowledge on Village policies and operations and would be a great asset.

President Giles asked for a motion to appoint Mickey Brown to the remaining Trustee position

Motion: Young

Second: Stingel

Ayes: Agrella, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Oath of Office Mickey Brown

President Giles administered the Oath of Office for Ms Brown

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CLERK'S REPORT (L. TENNESSEN)

Approve minutes for August 16, 2023 Board Meeting

Clerk Tennessen asked for a motion

Motion: Stingel

Second: Maier

Ayes: Agrella, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: Brown

Motion carried

Clerk Tennessen asked all Trustees to make sure that they complete the Open Meeting Act (OMA) training before next meeting. Let her know by sending certificate or proof of completion for the files.

Clerk Tennessen reported on vehicle stickers sales totals.

TREASURER'S REPORT (T. CHESLER)

Approve warrant dated 09/27/2023

Treasurer Chesler remarked that the warrant as presented did not include the police payroll. There was trouble getting online to update. Warrant is marked Draft.

Treasurer Chesler asked for a motion to approve as presented.

Motion: Stingel

Second: Agrella

Ayes: Agrella, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: Brown

Motion carried

Financial information

MFT \$25078.69. General checking \$28,110.31. General Fund \$201,492.16

Treasurer Chesler will retain title once outsourcing happens. Trustee Brown will be contacting the individual that Attorney Gibson supplied.

BUILDING INSPECTOR'S REPORT (E. PRATT)

Absent

President Giles reminded everyone and residents that this is a part time Village with part time staff and to be patient on requests.

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MAINTENANCE REPORT (D. DZIALO)

Discuss continuation of IGA with Nunda regarding sink hole and pot hole
Director Dzialo reported on the repair work at Catalpa and Holiday will be checked and fixed by Nunda. It appears to be a sinkhole but Nunda will evaluate. Director Dzialo presented the quote for work. Due to wording on the agenda item, a vote could not be taken. The trustees verbally agreed to table this motion until the October Board Meeting.

POLICE DEPARTMENT REPORT (J. CALDWELL)

Hire 2 officers

Chief Caldwell spoke and asked for Board to consider two additional hires. One officer currently on staff will be leaving. Officer Marra has resigned.

Chief also reported on Officer Geroulis condition. He is greatly improving, and is now walking. He still needs a couple of surgeries to repair hip and elbow damage. Officer Geroulis is anxious to get back to work and desk duty here at Village. Chief also indicated that there will some kind of fund raiser in the near future

Pay Rate Increase

Chief outlined the increases (see agenda) and spoke on the case that nearby villages and current hiring nearby is seeing this kind of dollar amounts. A long discussion amongst Chief, Commander Copp and the trustees ensued about budget, amounts, trends and training. It was agreed that no vote would be taken this meeting until a good look at budget and finances ensued.

Docking Stations for Squad Cars

These are necessary to connect the new computers to County.

A motion to purchase 3 refurbished docking stations (one each squad and backup) not to exceed \$500.00 was made

Motion: Maier

Second: Stingel

Ayes: Agrella, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: Brown

Motion carried

Commander Copp said that the County will be supplying 3 new printers free of charge to be placed in the squad cars. These are used to print violations on board and not handwrite as currently done today.

Chief commended his officers and everyone involved in the quick actions on the fire on Lilac. Their actions prevented a huge amount of damage. The officers are also working a residential burglary at that same address.

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Chief also requested that a special designation in the financial reporting be made for ordinance, ticket violations and the administrative towing tickets. The collection agency should be starting up soon. Funds collected there should also be deposited in that special designation.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)

Discuss with possible vote Water Coolers and pricing with unit places in Village Hall
Trustee Pawlak presented several proposals. 1. Renting for \$36.96 per month with \$48.96 startup cost. 2 5gal per month equal to \$443.52 annual. 2. Buy dispenser at \$150.00. \$13.99 for first jug and \$6.99 exchange fee for each jug after at Home Depot. 3. Rent and replenish at \$41.96 and 2 bottles per month equal \$29.97 per month. Motion made for Option 2 not to exceed \$225.00 initially on purchase.

Motion: Stingel

Second: Agrella

Ayes: Agrella, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: Brown

Motion carried

Auto closer on doors. Police side has been installed. Others will be on front door to Hall and on side exit door.

Trustee Pawlak is working on getting the donated iPad to function to record for next month's meeting.

COMMUNITY RELATIONS (C. STINGEL)

Discuss Playground

Trustee Stingel reiterated that we need a plan before we can get grant applications written. What exactly are we looking at for equipment and how much money.

Grant Class

Trustee Stingel is taking an online grant writing class.

Coloring Contest

Trustee Stingel has created coloring sheets for several age groups. They will be available here at the Village Hall and due back Oct 23.

Halloween Decorating

The Village Hall will be open for Trick or Treat on Halloween.

There is a need for decorations since everything was put into trash on July cleanup day.

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ENVIRONMENTAL (L. MAIER)

Spillway and Dam Update

Trustee Maier reported that she is trying to get with HR Green to give a fixed estimate on cost of fixing. Trustee Maier will have more info after meeting with HR Green.

There is no revised contract yet with Clarke Mosquito.

CODES AND ORDINANCES (B. AGRELLA)

none

FINANCE (M. BROWN)

President Giles welcomed Mickey Brown to Board.

OLD BUSINESS

Trustee Stingel asked how to remove the stop sign at Ash and Lilac. It is no longer the bus stop. Perhaps the stop sign should be on Ash facing Lilac. Trustee Stingel also remarked that the yield sign on Holiday at Sunset has been missing since construction ended. The pole is still there, just no sign. President Giles will contact Joe Lapastora on this. Director Dzialo asked about replacing or when will they be replaced on damaged signs.

NEW BUSINESS

None

EXECUTIVE SESSION (if necessary)

Public Comment

President Giles thanked Browns for refurbishing the front Village sign. Thank you to Agrella's for planting all the mums and other decorations now in place. ComEd is supposed to come in and put some electricity up front so that the sign can be lighted. A site visit should be soon.

A resident asked about police patrols and hours. Chief reminded about being a part time department with part time staff.

Adjournment

President Giles asked for a motion to adjourn

Motion: Maier

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Meeting adjourned at 8:55 pm

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NEXT BOARD MEETING: October 18, 2023

Submitted by Lesley Tennessen, Village Clerk _____