

***Village of Holiday Hills Board Meeting Minutes  
for October 18, 2023***

**CALL TO ORDER**

President Giles called the meeting to order at 7:00 p.m.

**ROLL CALL**

Board Members present: Trustees Brian Agrella, Mickey Brown, Lisa Maier, Kamil Pawlak, Carol Stingel, Rich Young

Board Members absent: none

Staff Present: Clerk Lesley Tennesen

Also present: Director Dzialo, Chief Caldwell, Commander Copp, Jennifer Gibson  
Attorney, Karen Calandra

**PLEDGE OF ALLEGIANCE**

**PRESIDENTS REPORT (J. GILES)**

Sewer Update

President Giles gave a brief report on sewer. Everything is still in process with a projected date of November 1, 2023. They are still working on the backup generator. A letter with details on hookup, contractors, permitting info and other items will be going out to all residents who have available hookup. This letter should contain information about financing. There is no news on Phase 2.

**CLERK'S REPORT (L. TENNESSEN)**

Approve minutes for September 27, 2023 Special Board Meeting

Clerk Tennesen asked for a motion

Motion: Stingel

Second: Brown

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Clerk Tennesen asked all Trustees to make sure that they complete the Open Meeting Act (OMA) training before next meeting. Let her know by sending certificate or proof of completion for the files.

**Village of Holiday Hills Board Meeting Minutes  
for October 18, 2023**

**TREASURER'S REPORT (T. CHESLER)**

Approve warrant dated 10/18/2023

A discussion on why a check to Officer Geroulis was still in folder. No concrete answer, and the check was given to Chief Caldwell.

Treasurer Chesler was absent. President Giles asked for a motion to approve as presented.

Motion: Brown

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Financial information

No financial information was presented.

**BUILDING INSPECTOR'S REPORT (E. PRATT)**

Absent

President Giles reminded everyone and residents that this is a part time Village with part time staff and to be patient on requests.

**MAINTENANCE REPORT (D. DZIALO)**

Discuss continuation of IGA with Nunda regarding sink hole and pot hole repair not to exceed \$10,000.00

Director Dzialo reported that the IGA for Nunda was tabled from last meeting. Director Dzialo presented the quote for work.

Director Dzialo asked for a motion.

Motion: Stingel

Second: Agrella

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Discuss R.I.S.E. (Revitalize Invest Succeed Encourage)

Director Dzialo introduced Karen Calandra. Karen is a resident of the village but very involved with this foundation. She explained briefly what the foundation does to raise funds for projects that benefit the community. Most of the money raised previously has been for the City of McHenry. Ms Calandra has approached Mayor Jett and he is very open to helping fund our playground project. Trustee Pawlak will meet offline with Karen to give details of the project. A report will be given at next month's meeting.

**Village of Holiday Hills Board Meeting Minutes  
for October 18, 2023**

**POLICE DEPARTMENT REPORT (J. CALDWELL)**

Commander Copp reported that 3 refurbished mounts for the new computers were purchased for just over \$300.00, saving almost \$200.00 from what was allotted. Chief Caldwell reported that a grant was found by Officer Tado to obtain First Aid kits that each officer will carry, and also kits for squad cars. This grant made these \$100.00 First Aid kits free!

**REPORTS OF STANDING COMMITTEES:**

**BUILDINGS AND GROUNDS (K. PAWLAK)**

Will get quotes on different playground equipment setups.

**COMMUNITY RELATIONS (C. STINGEL)**

Halloween Decorations and Trick or Treat candy for Village Hall not to exceed \$250.00  
The Village Hall will be open for Trick or Treat on Halloween, 10/31 from 4pm to 7pm.  
There is a need for decorations since everything was put into trash on July cleanup day.  
Trustee Stingel asked for a motion.

Motion: Pawlak

Second: Agrella

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Trustee Stingel mentioned that the surplus items were brought to recycle place. Although the screens cost \$15.00 per each totaling \$30.00, the village still netted money. Trustee Stingel will turn in funds and receipt.

Community Relations committee meeting 2<sup>nd</sup> Wednesday of month

A committee will be meeting here at Village Hall 2<sup>nd</sup> Wednesday to discuss ideas. An agenda will be produced by Trustee Stingel for publication.

Follow-up discussion with resident on community ideas

President Giles forwarded an email to Trustee Stingel who contacted the resident. A discussion of ideas was had. Trustee Stingel outlined a few of the ideas such as a movie night, breakfast with Santa, vendor gathering/show.

Newsletter

Trustee Stingel brought up the idea of using the village website to host a newsletter. She asked each trustee to write up a short blurb on goals and their job to kick things off.

***Village of Holiday Hills Board Meeting Minutes  
for October 18, 2023***

Trustee Stingel will be responsible for all content and will give article to Clerk Tennessen for publishing.

**ENVIRONMENTAL (L. MAIER)**

Spillway and Dam Update

No update at this time

Updated contract with Clarke Mosquito with possible vote.

Trustee Maier presented the new contract and outlined a few of the changes. These include reducing sprays from 6 to 4, more monitoring of problem areas and seeing if more monitoring needs to be done. Village can ask for another spray if necessary but at additional cost. Trustee Maier asked residents if they know of a problem area not being actively monitored to let her know. There is a 5% increase in contract price.

Because the contract was just received and trustees had no time to review, they verbally agreed to table the discussion and vote to next meeting.

**CODES AND ORDINANCES (B. AGRELLA)**

none

**FINANCE (M. BROWN)**

Outsourcing Treasurer/Bookkeeper contract to Katherine Andrus with possible vote  
Trustee Brown researched audit firms and called around for bookkeeping outsourcing. She did contact Katherine Andrus who came highly recommended. A contract would be month to month. Each trustee has a copy of contract and her letter. Her fee would be \$85.00 per hour, with a monthly cap at \$2500.00/month. If any charges beyond that, would roll to next month. Trustee Brown will contact Ms Andrus with decision.

Trustee Brown asked for a motion

Motion: Brown

Second: Young

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Information on accounting services and audit

Trustee Brown made several calls to agencies. Some are not taking new clients, some asked for at least 2 years financials, some have just not responded. No decisions at this time. We will get the month to month straightened out, and revisit this topic.

**Village of Holiday Hills Board Meeting Minutes  
for October 18, 2023**

**OLD BUSINESS**

There are code violations on the empty lots not being mowed. This should be handled soon. Notification to police and they will create and deliver the violation.

**NEW BUSINESS**

President Giles and Trustee Dzialo mentioned the new water main on Holiday. There will be mostly directional boring and not much pavement destruction.

Director Dzialo attended a CDBG meeting where new community development funds are obtained. There was discussion on the income level shown in the presentation.

Director Dzialo is asking for clarifications.

**EXECUTIVE SESSION (if necessary)**

**Public Comment**

A resident asked for spillway update. See Trustee Maier response.

Jordan from Paramount Excavating was in attendance. He does all the digging for any water main breaks. He is very interested in working with residents for Phase 1 sewer attachment. Director Dzialo provided a map of Phase 1 addresses to Jordan.

A resident asked the police to monitor her sloping driveway. The bike riders have been using the driveway for a ramp. It is private property and so the kids should not be using this driveway.

**Adjournment**

President Giles asked for a motion to adjourn

Motion: Stingel

Second: Maier

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Meeting adjourned at 8:08 pm

NEXT BOARD MEETING: November 15, 2023

Submitted by Lesley Tennessen, Village Clerk \_\_\_\_\_