

CHAPTER 4

DRIVEWAYS

6-4-1: Driveway and Culvert Required:

No building shall be erected or permitted on any residential lot unless in conjunction there is constructed a culvert at least twelve inches (12”) in diameter and otherwise in compliance with the requirements of this Chapter and a hard surfaced driveway as hereinafter defined measuring at least ten feet (10’) in width and running from the road, street, or right-of-way pavement to the building line with an additional width of hard surface of not less than three (3) and not more than five (5) feet on each side thereof at the edge of pavement for a straight line taper or turning radius unless a different size radius or taper is approved in writing by the Enforcement Officer. Not more than two (2) driveways or other means of ingress and egress shall be installed or maintained from one lot or parcel to the adjacent roads, streets or rights-of-way. No driveway or other means of ingress and egress shall be installed or maintained which permits or allows, or which may reasonably be anticipated to facilitate the use of one or more such driveways (or other means of ingress and egress) as a through driveway, i.e., a direct route for vehicular traffic between two different streets or rights-of-way.

6-4-2: Compliance Required:

Any person who installs or repairs, or causes to be installed or repaired, any driveway or other means of ingress and egress or any portion thereof or any culvert within that portion of any road, street or right-of-way under the jurisdiction of the Village which lies between the traveled portion thereof and right-of-way line shall comply with all the provisions of this Chapter.

6-4-3: Permit Required; Application:

- A. Prior to any installation of a new driveway or other new means of ingress and egress, and prior to any repair of any existing driveway or other means of ingress and egress within any road, street, or right-of-way under the jurisdiction of the Village, a driveway permit shall be secured from the Enforcement Officer.
- B. Application: An application for a driveway permit shall be submitted, in writing to the Enforcement Officer on such form as shall be provided by the Village Clerk and shall include or be accompanied by the following information:
 - 1. Sketch, plat, drawing or other data showing the location and dimensions of said driveway;
 - 2. The relation between the elevation of the traveled portion of the road, street or right-of-way, the portion thereof lying between such traveled portion and the right-of-way thereof, and the driveway to be installed;

3. The location of the driveway and reference to the nearest existing intersecting road, street or right-of-way; and
 4. Provision for drainage under and over said driveway.
- C. Permit Fees: The application fee to be paid to the Village at the time of the filing of an application for a driveway permit as herein provided shall be Fifty Dollars (\$50.00). The driveway permit fee shall be paid in addition to any other permit fees which may be required.

6-4-4: Issuance of Permit:

The Enforcement Officer shall issue a driveway permit if he finds that the provisions of this Chapter have been complied with and that no unusual safety hazards will result from said driveway or driveway repair which could be avoided or reduced by relocating the driveway or driveway repair to serve the same property. The Enforcement Officer may order that construction of any driveway or the repair of any driveway within the right-of-way of any road, street or highway under the jurisdiction of the Village cease and desist if he finds that the provisions of this Chapter are not being complied with.

6-4-5: Hard Surface Driveway, Definition and Specifications:

- A. For the purposes of this Chapter, a hard surface driveway shall be any permanent driveway serving a residential lot constructed in accordance with one of the following pavement designs:

	Surface	Base Course	Subgrade
1.	2" Bit. Concrete	6" crushed aggregate (CA-6)	Acceptable embankment material as determined by the Enforcement Officer compacted to 95% of proctor
2.	5" Port. Cement Concrete	4" gravel bed	Acceptable embankment material as determined by the Enforcement Officer compacted to 95% of proctor
3.	4" crushed stone aggregate (CA-6)	4" crushed stone aggregate (CA-6)	Acceptable embankment material as determined by the Enforcement Officer compacted to 95% of proctor
4.	Other equivalent designs as approved by the Enforcement Officer	--	--

- B. All driveways shall meet the following additional requirements:
1. The driveway culvert shall be placed in accordance with an approved site development permit for the property in question.
 2. Installation of the driveway culvert and base course of the driveway shall be completed from the road, street or right-of-way pavement to the building line prior to the commencement of any on-site construction on any lot or parcel, including preparatory site grading, and shall be the only access to such lot or parcel utilized for construction vehicles or equipment.
 3. The final driveway surface course shall be completed prior to the issuance of any final occupancy permit for the subject property.

6-4-6: Maintenance:

No driveway shall be installed or maintained within any road, street or right-of-way which shall significantly interfere with or impede existing drainage. The owner of the property served by a driveway shall be responsible for the maintenance of such driveway and the structures appurtenant thereto.

6-4-7: Interference with Drainage Prohibited:

No person shall otherwise interfere with or impede drainage of any drainage ditch, swale or other means of drainage within any street or right-of-way under the jurisdiction of the Village, or within any Village easement, whether such interference or impediment occurs within such street or right-of-way or upon private property.

6-4-8: Drainage Facilities Within Streets:

No person shall construct, operate, or maintain any conduit, drain, structure or appurtenance within any road, street, right-of-way, or other public place unless a permit has first been obtained therefor from the Enforcement Officer.

6-4-9: Driving Within Ditch Prohibited:

Except when constructing or improving a ditch or swale or other authorized improvements within a right-of-way pursuant to a permit and approval issued pursuant to this Chapter or for maintenance purposes as required by this Chapter, it shall be unlawful to drive or operate any vehicle or construction equipment within any such ditch or swale within any right-of-way or on the unpaved portion of any right-of-way except within and upon a driveway and over a culvert, which are in compliance with this Chapter.