

***Village of Holiday Hills Board Meeting Minutes
for January 17, 2024***

CALL TO ORDER

President Giles called the meeting to order at 7:02 p.m.

ROLL CALL

Board Members present: Mickey Brown, Lisa Maier Kamil Pawlak, Carol Stingel, Rich Young

Board Members absent: Brian Agrella

Staff Present: Clerk Tennessee, Director Dzialo, Chief Caldwell, Building Inspector Pratt

Also present: Jennifer Gibson Attorney

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)

Sewer Update

There are 3 successful sewer hookups, even with some issues of water and underprepared contractors. Northern Moraine was onsite in the first hookup watching. Each homeowner needs to do their due diligence in retaining a contractor and obtaining sewer permits thru Northern Moraine.

Note to all present, to let Clerk know if you are unable to make a meeting.

CLERK'S REPORT (L. TENNESSEN)

Approve minutes for December 13, 2023 Board Meeting

Clerk Tennessee asked for a motion to approve the minutes.

Motion: Stingel

Second: Pawlak

Ayes: Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: Agrella

Abstain: none

Motion carried

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TREASURER'S REPORT (T. CHESLER)

Approve warrant dated 01/17/2024

Check for Lexipol was pulled and will be voided. It shows on warrant as presented. Chief Caldwell reported that we don't use their services. A letter looking like the invoice was in mail. It is not something our PD needs as service.

Motion: Stingel

Second: Maier

Ayes: Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: Agrella

Abstain: none

Motion carried

Trustee Brown reported that Trustee checks will be May, June, July. Then August, September, October. Then November, December, January. Then February, March, April to end the fiscal year.

Financial information

Trustee Brown provided financial info.

MFT \$37,530.34

General \$175,186.35

E-pay \$2,298.28

Checking \$14,591.46

BUILDING INSPECTOR'S REPORT (E. PRATT)

No report

MAINTENANCE REPORT (D. DZIALO)

Nunda invoice for \$26,450.00 was presented. Discussion was held on how much the invoice was really for as total, since a check was sent to Nunda in November for \$10,000.00. Director Dzialo contends that the \$10,000.00 was partial payment and invoice amount should be reduced by that much. Director Dzialo will work with Clerk to look at minutes and records to determine what happened. Stay tuned!

Director Dzialo and President Giles made sure that all residents were contacted personally if they had vehicles in the street. The ordinance reads that after 2 inches of snow fall and during snow removal operations, that NO vehicles can be parked in the street. Everyone cooperated and no tickets were issued. A notice had been posted on the Village Facebook page with same information.

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POLICE DEPARTMENT REPORT (J. CALDWELL)

We are down to 7 officers for duty. Chief is trying to get shifts filled. Lots of online training is being held.

One Squad Car is down for maintenance, partly due to battery issues. These issues are caused by the constant drawdown from the computer equipment in the squad. Trustee Pawlak will work with Chief to obtain battery extenders and cables.

Officer Tado graduated the Police Academy. Congratulations on job well done. His pay rate will now be raised to \$21.50, same as all other patrol officers. A note will be sent to accounting for the change. Officer Tado is under obligation to complete 1 year of duty back to village.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)

No report

COMMUNITY RELATIONS (C. STINGEL)

Holiday party followup

There were approximately 34 adults, 41 children and 2 dogs. Trustee Stingel thanked everyone for their participation

Request for \$50.00 to purchase Valentine Day and St Patrick Day decorations with possible vote

Motion to approve decoration monies not to exceed \$50.00

Motion: Maier

Second: Pawlak

Ayes: Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: Agrella

Abstain: none

Motion carried

ENVIRONMENTAL (L. MAIER)

No report

CODES AND ORDINANCES (B. AGRELLA)

Absent

President Giles reported that ordinance violations will now be ticketed.

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PLANNING AND DEVELOPMENT (R.YOUNG)

No report

FINANCE (M. BROWN)

Update on Financials

Trustee Brown presented financials under Treasurer section. She mentioned that she and Clerk Tennessen, along with accountant are tweaking this new process.

Trustee Brown also requested that the Board and the Police Department begin preparing items for the budget. That material should be ready to be presented at the March meeting.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION (if necessary)

Public Comment

None

Adjournment

President Giles asked for a motion to adjourn

Motion: Stingel

Second: Maier

Ayes: Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: Agrella

Abstain: none

Motion carried

Meeting adjourned at 7:55 pm

NEXT BOARD MEETING: February 21, 2024

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Submitted by
Lesley Tennessen, Village Clerk _____