

***Village of Holiday Hills Board Meeting Minutes  
for February 21, 2024***

**CALL TO ORDER**

President Giles called the meeting to order at 7:00 p.m.

**ROLL CALL**

Board Members present: Mickey Brown, Lisa Maier, Kamil Pawlak, Rich Young

Board Members absent: Brian Agrella, Carol Stingel

Staff Present: Clerk Tennessee, Director Dzialo, Chief Caldwell, Commander Copp

Also present: Jennifer Gibson Attorney, Accounting Katherine Andrus and Charis Attermeier

**PLEDGE OF ALLEGIANCE**

**PRESIDENTS REPORT (J. GILES)**

Sewer Update

Sewer Phase 2 will begin in March with bids. Awards in April and May 2024- Nov 2024 as construction. Most work will be done in Villa Vaupell with some in Village on Pine, Northeast Shore Drive and Hyde Park.

Erik Pratt has verbally resigned as the Building Inspector due to his job duties and long hours. He will assist until a new Inspector is appointed. President Giles will check with surrounding communities to see if they outsource.

**CLERK'S REPORT (L. TENNESSEN)**

Approve minutes for January 17, 2024 Board Meeting

An error in the minutes for EPay. Should be 22098.28.

Clerk Tennessee asked for a motion to approve the minutes with correction

Motion: Brown

Second: Maier

Ayes: Brown, Maier, Pawlak, Young

Nays: none

Absent: Agrella, Stingel

Abstain:none

Motion carried

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**TREASURER'S REPORT (T. CHESLER)**

Approve warrant dated 02/21/2024

Treasurer report given by Trustee Brown.

Checks 7880-7884 were voided due to coffee accident

Motion: Young

Second: Pawlak

Ayes: Brown, Maier, Pawlak, Young

Nays: none

Absent: Agrella, Stingel

Abstain:none

Motion carried

**BUILDING INSPECTOR'S REPORT (E. PRATT)**

No report

**MAINTENANCE REPORT (D. DZIALO)**

Discuss Nunda invoice for payment for past work within our Intergovernmental Agreement with possible vote.

Nunda invoice for \$26,450.00 was already partial paid with \$10,000.00 in November, 2023. The check for the remaining \$16,450.00 is on warrant and will be paid. Payment had already been authorized and approved.

**POLICE DEPARTMENT REPORT (J. CALDWELL)**

Welcome back Officer Geroulis

Chief reported that Officer Geroulis is doing well and on light duty.

Chief Caldwell has noted that there are code violations in the Village with parking on grass, side of road, stop sign violations. These will be ticketed soon.

Commander Copp has obtained a donation of 10 body cameras. These cameras still need storage capabilities. Commander and Chief are looking into various methods such as server, cloud, etc.

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**REPORTS OF STANDING COMMITTEES:**

**BUILDINGS AND GROUNDS (K. PAWLAK)**

Playground update

Grants are being investigated. We have missed out on some because of dates and others because the Village is not a Parks and Rec Department. There is an Illinois Grant coming in March. McHenry County Community Foundation will be checked out for availability. Trustee Pawlak will reach out to Ms Calandra and the Rise Foundation again.

**COMMUNITY RELATIONS (C. STINGEL)**

Update from Committee Meeting, Feb 14, 2024

Decorations were put up.

Clerk Tennessen reported that there will be a committee meeting to fill eggs and create the prize eggs for both younger and older groups on March 13, 2024.

The Easter Festivities will be at the Village Hall, March 23, 2024 from 1-3 with Egg Hunt, activities and the Easter Bunny.

Request monies for Easter festivities not to exceed \$400.00 with possible vote

Clerk Tennessen asked for the motion

Motion: Brown

Second: Maier

Ayes: Brown, Maier, Pawlak, Young

Nays: none

Absent: Agrella, Stingel

Abstain: none

Motion carried

**ENVIRONMENTAL (L. MAIER)**

No report

**CODES AND ORDINANCES (B. AGRELLA)**

Absent

President Giles reported that ordinance violations will now be ticketed.

**PLANNING AND DEVELOPMENT (R. YOUNG)**

No report

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**FINANCE (M. BROWN)**

Financial information

Trustee Brown provided financial info.

MFT \$39,761.35

General (IL funds) \$179,526.89

E-pay \$22,264.48

Checking \$24,428.21

President Giles will transfer \$30,000.00 from General Fund (IL Funds) to First Mid on 2/21/2024 so the balances will change once the transfer becomes effective.

Update on Financials

Trustee Brown presented financials under Treasurer section. She mentioned that she and Clerk Tennessen, along with accountant are tweaking this new process.

Trustee Brown also requested that the Board and the Police Department begin preparing items for the budget. That material should be ready to be presented at the March meeting.

Trustee Brown introduced GAPS, our accounting service. Present were Katherine Andrus and Charis Attemeir. Katherine explained about ARPA funding and how it can be used. The Village was granted monies in 2022 and must be used or accounted for by 2026 (a total of \$78,000.00). The attorney will be creating a resolution on how the money is used to cover any road paving/resurfacing that was done in the past. Some uses for the funding are lead remediation, sewer and connections, broadband. More investigations into usage of the funds (already received but not accounted for) will be done so that the Village is not hit with a huge payback. This is why the resolution is necessary. A special meeting will probably be needed to discuss and vote on the resolution.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**EXECUTIVE SESSION (if necessary)**

**Public Comment**

Resident thanked the Board for recording and posting the meeting video. The resident also asked if the ordinances should be reviewed for update and clarity. President Giles will task Trustee Agrella with that.

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A resident asked if we really need a building inspector since we all have to call Stormwater to begin the process.

Is Illinois going to drop the requirement to have front/back license plates?

A resident asked why the sewers were only put on certain streets and not others. President Giles replied that it was up to Northern Moraine Water Reclamation District to decide. Probably based on funding and payback.

**Adjournment**

President Giles asked for a motion to adjourn

Motion: Maier

Second: Pawlak

Ayes: Brown, Maier, Pawlak, Young

Nays: none

Absent: Agrella, Stingel

Abstain: none

Motion carried

Meeting adjourned at 8:05 pm

NEXT BOARD MEETING: March 20, 2024

Submitted by

Lesley Tennessen, Village Clerk \_\_\_\_\_