

**Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024**

**CALL TO ORDER**

President Giles called the meeting to order at 7:00 p.m.

**ROLL CALL**

Board Members present: Brian Agrella, Mickey Brown, Lisa Maier, Kamil Pawlak, Carol Stingel, Richard Young

Board Members absent: none

Staff Present: Clerk Tennessee, Director Dzialo, Chief Caldwell

Also present: Katherine Andrus

**PLEDGE OF ALLEGIANCE**

**PRESIDENTS REPORT (J. GILES)**

Sewer Update

President Giles attended the Northern Moraine meeting last week. Construction bids for Phase 2 have been awarded. Construction should start in May sometime. Northern Moraine has donated the connection fee to Village Hall, 1304 Sunset. The Village will still need to pay a contractor to do the work for the hookup.

Water Main replacement Holiday Drive

President Giles reported that he attended the preconstruction meeting with all parties involved. He said that the whole project will take about 70 working days. There will be no cuts on Holiday Drive and all work is directional boring. There is about 30 days of work and 40 days of testing and restoration work. Work will be Monday to Saturday, 7am to 3:30pm. All homeowners affected will be notified ahead of time for water service outages. There may be interruptions in school bus service and the contractors are very aware to keep to one side of the road to minimize disruptions.

**CLERK'S REPORT (L. TENNESSEN)**

Approve minutes for February 21, 2024 Board Meeting

Clerk Tennessee asked for a motion

Motion: Stingel

Second: Maier

Ayes: Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: Agrella

Motion carried

**Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024**

Approve minutes for March 20, 2024 Board Meeting

Trustee Brown asked for slight corrections to notes. Page 4, under Codes and Ordinances, to add the word 'violations' to first sentence. Also requested was Page 4, Finance to have years stated as 2020, 2021 and 2022. Page 5, change the New Business statement to say that the Board voted not to have Attorney attend April meeting. Clerk Tennessen will make recommended changes.

A motion was made to accept the minutes with requested changes.

Motion: Brown

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel

Nays: none

Absent: none

Abstain: Young

Motion carried

**BUILDING INSPECTOR'S REPORT (vacant)**

No report

**TREASURER'S REPORT (T. CHESLER)**

Approve warrant dated 04/17/2024

Treasurer report given by Trustee Brown.

One note to warrant that checks 7991-7992 and 7996 are voided

A discussion on the StarComm21 check was held with Commander Copp. There are several radios being removed, so a revised invoice will be forthcoming. Hold check.

The first check for SAE from November was finally cashed. Only pay invoice from April.

A motion was made with notations from above (hold checks, voids)

Motion: Stingel

Second: Mayer

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Monthly financial report given by Trustee Brown

Bank	\$27,742.72
IL General	\$163,503.14
MFT	\$44,339.78
Epay	\$22,937.54

***Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024***

**BUILDING INSPECTOR'S REPORT (vacant)**

No report

**MAINTENANCE REPORT (D. DZIALO)**

Director Dzialo reported that the tree in front of village has been removed at no charge by Nunda.

Director Dzialo will bring in the quote to May meeting from landscaper pertaining to spring cleanup and mowing.

There was discussion on the spillway and ownership issues. Recommended that we have attorney look into and figure out resolution on ownership. Not as simple as just dumping some rock around the edge to shore things up.

**POLICE DEPARTMENT REPORT (J. CALDWELL)**

Request \$439.00 for the purchase of Local Ordinance Citation Books through Pettibone

Motion to approve purchase of citation books

Motion: Agrella

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

2 invoices to SAE Group for the installation of the new squad car computer and mounts.

The first invoice from 2023 was paid, but the company moved and payment was not received. I asked to cancel the check and submit payment for both invoices together.

Invoices #4721 and 5238 for the total of \$635.00

Check for invoice 4721 was cashed on 4/12/2024.

Motion to pay invoice 5238 for \$317.50 was made

Motion: Brown

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

***Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024***

The approval for installation of the new squad car E-citation printer and program.  
\$600.00 for both squad cars - Printers were free through the County.

Motion was made to install one squad at a time, \$300.00 each

Motion: Stingel

Second: Agrella

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Invoice approval for Gencomm for portable radio software update and replacement of  
radio equipment - \$565.00

Motion to approve Gencomm updates

Motion: Agrella

Second: Maier

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Update on invoice 1210 from NEMRT for Officer Tado's firearms course - \$175.00  
(UNKNOWN IF PAID YET)

Chief Caldwell has contacted Police Academy to see if this was included in fee or still  
outstanding.

Update on local ordinance citations issued throughout the village

Commander Copp is constructing a letter that will be issued to residents with notations  
of violations. The letter will state that the resident will have 10 days for compliance; if  
not, then ordinance violation will be issued.

Update on County's StarCom21 submission for possible reimbursement

Commander Copp submitted paperwork to county and was awarded \$24,619.00  
reimbursement!

Update on request to remove several unused radios from the StarCom21 billing  
invoices

This was discussed in the Treasurer section. Several radios requested to be removed.  
Commander is waiting to hear back on revised invoice. Then a corrected check for  
payment will be sent. This will reduce the monthly invoice.

**Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024**

Update on recent calls for service

Chief Caldwell reviewed the last months calls. There were a couple of domestics, traffic citations, accidents.

Strategic plan for village sticker compliance and enforcement

Commander Copp solicited suggestions for stickers. President Giles also spoke and requested that the residents buy stickers. The number of stickers ordered each far exceeds what is sold because they are not being purchased. It is required by ordinance to have a vehicles and golf carts registered in the Village and displaying the sticker. There will be citations issued if found without stickers.

Open comments and suggestions from Village Residents

President Giles requested that this be moved to Public Comment

**REPORTS OF STANDING COMMITTEES:**

**BUILDINGS AND GROUNDS (K. PAWLAK)**

None

**COMMUNITY RELATIONS (C. STINGEL)**

Easter Party follow-up

Trustee Stingel reported that only 8 children participated on March 23, 2024. The committee has decided that the party schedule will be greatly scaled back to stay in budget. There will be something for Christmas, and maybe Halloween.

Request for money not to exceed \$200.00 for supplies, decorating, cart for moving plastic totes and office supplies

Trustee Stingel reported that she has found all the items for just about \$100.00 on Amazon. The motion was amended to read 'not to exceed \$125.00'.

Motion: Brown

Second: Maier

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

**ENVIRONMENTAL (L. MAIER)**

Discuss Zoom presentation for Monarch Pledge

Trustee Maier can do a presentation either live here at Village Hall, recorded and presented later or hybrid (live and record). Trustee Maier is looking a possible dates and will check with clerk on opening hall and getting announcements out.

***Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024***

Announcing Cicadas

Trustee Maier talked about this major emergence and the value to the environment. All the things that would eat (and enjoy) the feast. This is a once in 200 year convergence of two broods at the same time. The emergence in Mchenry County should be around the end of May.

**FINANCE (M. BROWN)**

Review Ordinance authorizing village to borrow funds and accompanying financial/loan documents from Frist Mid Bank to purchase park equipment

Clerk Tennessen reported that this will be numbered 381-24. Trustee Brown reviewed the documents. This would be for a \$40,000.00 loan at 6.5%, with a monthly payment of \$784.48 for five years.

A motion to approve \$40,000.00 loan on Ordinance 381-24 was made.

Motion: Stingel

Second: Pawlak

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

President Giles reported that it takes 10-14 weeks to deliver. There is plenty of prep work to be done prior. This time will be spent in pre-construction, sand delivery, area prep, etc. A color chart for equipment was handed to trustees. The quote on the equipment is good until the end of April, 2024.

Review Ordinance authorizing expenditure of ARPA funds

Clerk Tennessen reported that this will be numbered 382-24. This is for years 2020, 2021 and 2022.

Motion to approve Ordinance 382-24 authoring expenditure of ARPA funds was made.

Motion: Agrella

Second: Stingel

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

## ***Village of Holiday Hills Board Meeting Minutes for April 17, 2024***

Katherine Andrus, GAPS accounting explained our annual proposed budget. She talked the Board through the whole document explaining what was reduced and what was kept from each committee budget. This is to bring us in line to have reserve cash on hand at the end of each fiscal year. This budget does not need formal approval with a motion but general acceptance by trustees.

### **PLANNING AND DEVELOPMENT (R. YOUNG)**

None

### **VILLAGE CODES (B.AGRELLA)**

Trustee Agrella thanked the Police Department for getting the ordinance violation list together. Violations will be written and distributed.

### **OLD BUSINESS**

The building inspector position is still open. President Giles reported that Erik Pratt is still in background. President Giles will be meeting with B&F to discuss work. This firm is used by Island Lake for all solar work. The Village is still looking to outsource permitting. President Giles still needs a couple more proposals before a decision can be made. He will be discussing fees from companies and villages to update the Village Permit Fee Schedule.

President Giles reported that the sign out in front of Village Hall will be worked on soon. Steve Brown will be discussing plans with President Giles.

President Giles requested Clerk Tennessen to schedule a copier maintenance. She will call on Thursday.

### **NEW BUSINESS**

None

### **EXECUTIVE SESSION (if necessary)**

#### **Public Comment**

The Police had asked for public comment. It was moved here. No comments were made from public.

One resident remarked that a group of young men in dark pickup actually dumped partially filled containers of energy drinks into her trash. She didn't catch license plates. Thought it was strange, since it happened right after trash pickup too.

***Village of Holiday Hills Board Meeting Minutes  
for April 17, 2024***

**Adjournment**

President Giles asked for a motion to adjourn

Motion: Stingel

Second: Pawlak

Ayes: Agrella, Brown, Maier, Pawlak, Stingel, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Meeting adjourned at 8:54 pm

NEXT BOARD MEETING: May 15, 2024

Submitted by

Lesley Tennessen, Village Clerk \_\_\_\_\_