Village of Holiday Hills Board Meeting Minutes for June 19, 2024

CALL TO ORDER
President Giles called the meeting to order at 7:00 p.m.

ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: Lisa Maier
Staff Present: Clerk Tennessen, Director Dzialo, Chief Caldwell, Commander Copp
Also present: Jennifer Gibson, Attorney

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)
Sewer Update
President Giles reported that no work has begun and no start date offered. President Giles will followup.
Water Main replacement Holiday Drive update
President Giles reported that the 6 inch main replacement is progressing. Prairie Path Water has reached out to the residents affected. Will probably work another 2 weeks and are ahead of schedule. There have been questions on grass mowing and weed management. President Giles will also followup on this issue.
Playground update
There is a 15 week lead time. This is making delivery of equipment sometime late August. Some pieces have been delivered. Trustee Brown asked landscape planning can go ahead. President Giles said 'in front of Village Hall, but not playground area'.

CLERK'S REPORT (L. TENNESSEN)
Approve minutes for May 15, 2024 Board Meeting
There was one slight correction. Change on page 4 Nunda IGA from $40,000.00 to $45,000.00. Clerk Tennessen asked for a motion.
Motion: Stingel
Second: Pawak
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: Maier
Abstain: none
Motion carried

TREASURER'S REPORT (T. CHESLER)
Approve warrant dated 06/19/2024
Trustee Brown noted that this warrant includes a second check issued to MROD. The first was sent in March and not received. This is 2nd issued. Also not received and not cashed. Commander Copp is researching.
The MDahlin check is for the Adjudication hearings.
Trustee Brown asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: Maier
Abstain: none
Motion carried

Treasurer report given by Trustee Brown.
Monthly financial report given by Trustee Brown

Bank	$37,628.61
IL General	$149,706.39
MFT	$46,972.63
Epay	$23,380.91

BUILDING DEPARTMENT REPORT (HLR)
Discuss Ordinance 384-24 Amending Title 7, Chapter 8 of the Village Code Regarding Permitting Fees with possible vote
President Giles added that there is also going to be a $50.00 admin fee with submission of permit application. The Village will still enforce the fine for unpermitted work at 100% of permit cost. President Giles also reiterated that all residents should reach out to Village Hall to inquire on need for permit.
President Giles asked for a motion.
Motion: Brown
Second: Stingel
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: Maier
Abstain: none
Motion carried

MAINTENANCE REPORT (D. DZIALO)
Director Dzialo reported she had a very productive meeting with the ComEd representatives regarding Load Shed Plan and the Franchise Report. She also reported that ComEd explained the metrics in report. Customer interruptions are very low and mostly weather related. Customer Service reported at 99.8% reliability. There were no complaints from residents.
The stop sign at the corner of Vaupell and River was knocked down. County will be replacing.

POLICE DEPARTMENT REPORT (J. CALDWELL)
Chief Caldwell reported that traffic citations are being written. Hard to find officers as they are being asked to attend duty for the Republican and Democrat conventions this summer. He is still trying to fill open positions in department.
Commander Copp has applied for a grant to replace the Tazer equipment that is now very outdated. Commander Copp is also applying for grants that would be used to reimburse officers for their individual body armor.
The July schedule has been posted for officer duty, especially for the July 4th weekend. Any non emergency complaints from residents, should go to police non emergency number, especially if police matter. These complaints should not be going to Village Officials.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)
None

COMMUNITY RELATIONS (C. STINGEL)
Mchenry Public Library signup hours in September
Trustee Stingel announced a program by Mchenry Library to signup people for Library cards. This will be September 28, 10am to Noon. Trustee Stingel will handle setting up using the Village Hall, as well as flyers and notifications.
Medical Equipment available for residents to borrow
Trustee Stingel brought up idea of a lending library of durable equipment. Discussion followed about storage, administration, liability etc. Storage is not available in Village Hall and the shed is prone to temperature fluctuations and huge rodent population. No further action taken.
Printed Welcome Packets for new residents
Trustee Stingel brought up idea of having a welcome packet for new residents. Discussion on how to approach new residents, who is new, what to have in packet.
Anonymous donation for playground park fund
Trustee Stingel brought a $3000.00 donation towards the park. The donor wishes to remain anonymous. President Giles and Board thanks that donor for assisting and donating.

ENVIRONMENTAL (L. MAIER)
Absent
No report

FINANCE (M. BROWN)
The finances are reported under Treasurer section.
Discuss Annual Appropriation Ordinance 385-24 for FY 2024-25 with possible vote
Trustee Brown reported that not all categories on the Appropriation have been inflated to 100%. Trustee Brown asked for a motion to approve the Appropriation Ordinance.
Motion: Stingel
Second: Agrella
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: Maier
Abstain: none
Motion carried

Information on annual insurance update/requirements
Trustee Brown has called the insurance company to clarify some points
The insurance company and PD are encouraged to take the cybersecurity and sexual harassment trainings that are online. Trustee Brown will post the link to all Village employees.

PLANNING AND DEVELOPMENT (R. YOUNG)
None

VILLAGE CODES (B.AGRELLA)
None

OLD BUSINESS
There are 2 stop signs at Ash/Lilac. These were installed years ago without a traffic study. Look into the possible removal of one or both. Commander Copp said we need to investigate. This should be discussed at July meeting. Clerk Tennessen will find references in minutes of 2020-2021.

Trustee Brown asked that all Trustees and department heads get agenda items, and talking points to Clerk for agenda.

Trustee Pawlak reported that getting just 3 replacement chairs for Board will be upwards of $1800.00, as an estimate.

NEW BUSINESS
None

EXECUTIVE SESSION (if necessary)

Public Comment
No public comment received.

Adjournment
President Giles asked for a motion to adjourn
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: Maier
Abstain: none
Motion carried Meeting adjourned at 7:55 pm

NEXT BOARD MEETING: July 17, 2024

Submitted by
Lesley Tennessen, Village Clerk _____