# *Village of Holiday Hills Board Meeting Minutes for December 11, 2024*

**CALL TO ORDER**
President Giles called the meeting to order at 7:00 p.m.

**ROLL CALL**
Board Members present: Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: Agrella
Staff Present: Clerk Tennessen, Attorney Gibson, Chief Caldwell and Commander Copp

**PLEDGE OF ALLEGIANCE**

**PRESIDENTS REPORT** (J. GILES)
Sewer Update
President Giles reported the project is continuing. They are about 20% done. Residents have been asking about gravel and road cuts. Those will be apparent until spring. No paving will be done.

Village Holiday Party December 15, 2024
Christmas Party will be December 15th from 12noon to 3pm. There was a $50 donation received from a resident for the party. President Giles asked if anyone is interested to contact Community Relations. Trustee Stingel said that the committee meetings can be held at any time, and not just on the present schedule of 2nd Wednesdays.

**CLERK'S REPORT** (L. TENNESSEN)
Approve minutes for October 16, 2024 Board Meeting
Clerk Tennessen asked for a motion to approve the Oct 16, 2024 minutes
Motion: Stingel
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Approve minutes for November 13, 2024 Board Meeting
Clerk Tennessen asked for a motion to approve the November 13, 2024 minutes
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

**TREASURER'S REPORT** (T. CHESLER)
Approve warrant dated 12/11/2024
Trustee Brown noted that the warrant shows a $45,000.00 payment to Nunda Roads. The monies were moved from General Fund to First Mid Bank.
Check 8183 shows as a void for Wex. Should be EFT and not a check.
Trustee Brown asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Treasurer report given by Trustee Brown.
Monthly financial report given by Trustee Brown

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|---|---|
| First Mid Bank | $94,988.29 |
| IL General | $118,317.59 |
| MFT | $65,071.83 |
| Epay | $29,640.15 |

**BUILDING DEPARTMENT REPORT** (HLR)
President Giles reported that there were no issues during the month. He is asking that any permitting go to Stormwater first. Once permit is issued from Stormwater or a letter saying no permit is required is received by Village, then the Village can issue the building permit. Any floodplain permit needs Stormwater approval. If there is a LOMA for that property, please bring a copy to the Village for the files. Unpermitted work will be fined at 100% of the permit fee. Contractors have been fined for not obtaining permits prior to performing work.

**MAINTENANCE REPORT** (D. DZIALO)
President Giles reported that paving and patching was done. Pine was not patched due to construction.

**POLICE DEPARTMENT REPORT** (J. CALDWELL)
Monthly report by Commander Copp
From 11/13 to date, there were 33 calls. 5 Traffic with 2 citations/ tickets and 3 warnings and no admin tow. Sheriff Office (MCSO) made 6 calls.

Update on sticker guidelines
Commander Copp cited ordinance for vehicle stickers. Chapter 5-5-1-9 as requiring stickers to be displayed and affixed to vehicle

Holiday Safety reminders/package delivery
Chief Caldwell spoke about holiday and winter safety. Check on neighbors, offer to shovel and clear for older persons. Packages arriving on doorstep, try to get them inside as soon as possible or have neighbor retrieve.

Reminder to call 911 if police services are required for dispatch
Also, in an emergency or need for immediate service, please call 911 and not the non emergency village police number.

Update on Taser Grant with Q/A
A packet was passed out to each trustee and to president. The Taser 10 package includes all the requested accessories. The contract is for 60 months. It is for $21,000.00 minus the grant money of $10,000.00 up front leaving a balance of $11,013.60 due over 5 annual payments.

Motion to approve Taser 10 purchase with accompanying products not to exceed $11,013.60
Commander Copp asked for a motion
Motion: Stingel
Second: Young
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Update on ordinance violations/letters sent
Commander Copp reported that letters have been sent to residents as warnings. These will become violations and be issued as such if problem is not rectified. Usually, it is a 10 day warning. The village and police are seeking compliance and not making this into a money making issue.

Chief Caldwell Appreciation of Service
Chief Caldwell was presented a plaque in appreciation for all his service over the last few years. Commander Copp dialed a good ‘friend’ and comrade of the chief, Dominic, who came on line and praised and said a few words. Chief thanked everyone for the support. President Giles thanked Chief. Commander Copp spoke and then presented the plaque.

Commander Copp also spoke and mentioned that two officers have resigned. Tado submitted his letter at this meeting effective 12/11/24. There was no motion today and will be presented for approval at January meeting.

**REPORTS OF STANDING COMMITTEES:**

**BUILDINGS AND GROUNDS** (K. PAWLAK)
A new stronger light is needed on the garage.

**COMMUNITY RELATIONS** (C. STINGEL)
Will start up again on meetings in the new year

**ENVIRONMENTAL** (vacant)

**FINANCE** (M. BROWN)
The finances are reported under Treasurer section.

Treasurer position
In January, Tami Chesler will be resigning the position of Village Treasurer. Katherine Andrus will be appointed at the January meeting. An ordinance clarifying the appointment, the position and pay will be presented. Ms Andrus/GAPS currently does the accounting function for a fee, so no additional payment will be attached to her appointment as Village Treasurer. An ordinance stating that GAPS is assuming the title of Village Treasurer without additional pay will be presented.

**PLANNING AND DEVELOPMENT** (R. YOUNG)
None

**VILLAGE CODES** (B. AGRELLA)
None
Absent

**OLD BUSINESS**
None

**NEW BUSINESS**
None

**EXECUTIVE SESSION** (if needed)
Motion to go into Executive session was made at 7:46pm by President Giles
Motion: Pawlak
Second: Stingel
Ayes: Brown, Pawlak, Stingel, Young

Nays: none
Absent: Agrella
Abstain: none
Motion carried

Motion to exit Executive Session was made at 8:10pm
Board Members present: Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: Agrella
Staff Present: Clerk Tennessen, Attorney Gibson, Chief Caldwell and Commander Copp

**PUBLIC COMMENT**
No comments

**ADJOURNMENT**
Motion to Adjourn requested by President Giles
Motion: Pawlak
Second: Stingel
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried
Meeting adjourned at 8:140 pm

NEXT BOARD MEETING: January 15, 2025

Submitted by
Lesley Tennessen, Village Clerk _____