# *Village of Holiday Hills Board Meeting Minutes*
# *For January 15, 2025*

**CALL TO ORDER**
President Giles called the meeting to order at 7:00 p.m.

**ROLL CALL**
Board Members present: Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: Agrella
Staff Present: Clerk Tennessen, Attorney Gibson, Interim Chief Copp, Doreen Dzialo

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION** (personnel)
Motion to go into Executive session was made at 7:01pm by President Giles
Motion: Pawlak
Second: Stingel
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Motion to exit Executive Session was made at 7:10pm
Board Members present: Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: Agrella
Staff Present: Clerk Tennessen, Attorney Gibson, Interim Chief Copp

**PRESIDENTS REPORT** (J. GILES)
Sewer Update
President Giles reported the project is continuing. They are about 30% done and will be working through the winter. They are working in Vaupell now. Laterals are being installed. There will be some choice as to where a resident wants lateral places. Again, snowplowing on all roads except those with construction cuts will be done by Nunda Township. Those roads with construction cuts will be the responsibility of the construction company.

Motion to accept Tami Chesler resignation as Village Treasurer
President Giles asked for a motion.
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella

Abstain: none
Motion carried

Motion to Approve Ordinance 388-25 Amending Village Code - Treasurer position
President Giles asked for a motion.
Motion: Young
Second: Stingel
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Motion to Approve appointment of Katherine Andrus to Village Treasurer
President Giles asked for a motion.
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Oath of Office Katherine Andrus
Ms Andrus read the Oath of Office.

Motion to promote Interim Chief William Copp to Chief of Police
President Giles asked for a motion.
Motion: Young
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Oath of Office for Chief William Copp
Chief Copp read the Oath of Office. Many different area Police Departments were in attendance. Well wishes all around.

**CLERK'S REPORT** (L. TENNESSEN)
Approve minutes for December 11, 2024 Board Meeting
Clerk Tennessen asked for a motion to approve the December 11, 2024 minutes.
Trustee Brown asked for minor changes; financial report bank should be First Mid Bank. Funds were transferred from General Fund to bank (should be First Mid Bank). And President Giles report should say until spring.
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

**TREASURER'S REPORT** (reported by Trustee Brown)
Approve warrant dated 01/15/2025
Trustee Brown noted the monies were moved from General Fund to First Mid Bank.
Trustee Brown asked for a motion.
Motion: Young
Second: Stingel
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Treasurer report given by Trustee Brown.
Monthly financial report given by Trustee Brown

| | |
|---|---|
| First Mid Bank | $59,462.91 |
| IL General | $103,120.44 |
| MFT | $65,313.45 |
| Epay | $30,584.52 |

2025 IL minimum wage increased to $15.00 per hour
Trustee Brown noted that the Illinois state minimum wage is now $15.00 per hour. Trustee Brown also noted that the Collector and Admin jobs will also need to have an updated ordinance for pay rate. Attorney Gibson will have updated ordinance at next meeting.

**BUILDING DEPARTMENT REPORT** (HLR, reported by Pres. Giles)
President Giles reported that there were no issues during the month. He is asking that any permitting go to Stormwater first. Once permit is issued from Stormwater or a letter

saying no permit is required is received by Village, then the Village can issue the building permit. Any floodplain permit needs Stormwater approval. If there is a LOMA for that property, please bring a copy to the Village for the files. Unpermitted work will be fined at 100% of the permit fee. Contractors have been fined for not obtaining permits prior to performing work.

**MAINTENANCE REPORT** (D. DZIALO)
None.

**POLICE DEPARTMENT REPORT** (W. Copp)
Motion to approve the hiring of William Bacon
Chief Copp asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Oath of office for William Bacon
Mr Bacon read the Oath of Office. Round of applause.

Motion to accept the resignation of Officer Meehan
Chief Copp stated the he received an email with the resignation stated. Attorney Gibson agreed that was okay. Chief Copp asked for a motion.
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Motion to accept the resignation of Officer Suspenzi
Chief Copp asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Motion to approve hourly wage increases for

- Patrolman to $25.00
- Sargeant to $27.50
- Chief to $30.00

Discussion was brief. President Giles reiterated that fewer officers means more hours per officer. An increase in per hour wage would make Village more competitive. No decision was made and discussion tabled.

Motion to approve Body Camera Cloud Storage not to exceed $5285.00
Chief Copp stated this is an annual fee for 3 cameras storage
Chief Copp asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

Discussion on Special Detail hiring agreement
Commander Copp led discussion on how having Special Detail agreement would allow extra funds to be paid to Village and for Officers to receive additional pay. This would be by contract. Possibly needs an ordinance. Attorney Gibson will address.

Change in State Tickets and saving costs
Chief Copp stated that the State has changed the wording on tickets. In order to save funds, Chief created labels that will be affixed to the tickets. This will save funds by not having to purchase new tickets and destroy old.

Upcoming Firearms qualifications
Chief Copp stated that annual qualifications are due in February. Each officer is required to qualify. A purchase of ammunition will be needed. Chief will assess how many officers are on staff at that time and purchase accordingly. A request for approval will be made at upcoming meeting.

Monthly statistics /calls for service
From 12/11 to date, there were 24 calls with 8 in 2025. 7 Traffic with no citations/ tickets and 2 warnings and no admin tow. Sheriff Office (MCSO) made 6 calls.

Non-emergency calls and proper procedure including county responses
If a call is not emergency, please call non emergency line 815-385-2828.

County is also short staffed, and so if a call comes through to them, and not an in-progress event, the county may refer back to the Village. The Sheriff's office will make that determination. If that happens, please contact Village as soon as possible.

**REPORTS OF STANDING COMMITTEES:**

**BUILDINGS AND GROUNDS** (K. PAWLAK)
None

**COMMUNITY RELATIONS** (C. STINGEL)
Update on new park dedication
Trustee Stingel is asking for additional help on her committee. She mentioned that the trustees will need to step up for event if there is not more resident assistance.
Event will be held on Sunday, May 4. A request will be made to Funnel Cake truck. Trustee Young will assist with contact. A call has been placed for hot dogs to Chicago Dogs wthl no response to date. Other foods include cake, soda and water. There will be 100 bags purchased, for First Come, First Serve give away. Signs will be used for advertising. Director Dzialo asked if any items will be in the bags. Plaques will be placed for volunteers to the project, including the plaque from the old park.

Motion to approve monies for bag purchase and signs for dedication not to exceed $550.00
Trustee Stingel asked for a motion
Motion: Young
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried

**ENVIRONMENTAL** (vacant)

**FINANCE** (M. BROWN)
The finances are reported under Treasurer section.

**PLANNING AND DEVELOPMENT** (R. YOUNG)
None

**VILLAGE CODES** (B. AGRELLA)
None
Absent
President Giles stated that Trustee Agrella is out for medical reasons and possibly will not be at February meeting.

**OLD BUSINESS**
None

**NEW BUSINESS**
None

**PUBLIC COMMENT**
Congratulations extended to Chief Copp.

**ADJOURNMENT**
Motion to Adjourn requested by President Giles
Motion: Stingel
Second: Brown
Ayes: Brown, Pawlak, Stingel, Young
Nays: none
Absent: Agrella
Abstain: none
Motion carried
Meeting adjourned at 8:00 pm

NEXT BOARD MEETING: February 19, 2025

Submitted by
Lesley Tennessen, Village Clerk _____