Village of Holiday Hills Board Meeting Minutes
For March 19, 2025

CALL TO ORDER
President Giles called the meeting to order at 7:00 p.m.

ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Kamil Pawlak, Carol Stingel, Richard Young
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Gibson, Chief Copp, Director Dzialo

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)
Sewer Update
President Giles reported the project is continuing. The contractor is waiting for the release of monies to extend the project up on to Hyde Park. The underground work is complete. As soon as the asphalt plants open for the season, repaving will be done. Restoration work will start soon. Still waiting for Phase 2 extension paperwork and money release.

Motion to approve monies to continue rehab construction not to exceed $1000.00
President Giles reported that the work on the Police Dept side is progressing. The paint has been donated. However, still need more materials. President Giles requested and made motion to approve $1000.00.
Motion: Agrella
Second: Brown
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried

Discussion on Building conditions

- HVAC
- IT
- Building Security

President Giles explained the building conditions of a very old furnace, ductwork in attic and crawlspace. Everything needs work. President Giles showed a quote from GW Berkheimer for $3982.50 including tax. President Giles can do the installation of furnace, but not ductwork in attic or crawlspace. Ductwork quotes coming. The ductwork is more important to do soon and furnace not immediately.
President Giles then addressed both IT and Security together. The Village needs to upgrade the entire IT wiring and system as it just patched together now. Our IT support, Realm of Tech is assisting in selecting components. The upgrade will encompass a rack, switches and building cameras. This is really being driven by state mandated

Police body cameras and storage. The cost will be about $5000.00 Everything will work together. The IT company can support. The cameras will work with new wiring, again to one rack and not a group of switches (currently), and security card access.
President Giles asked for approval to proceed investigating, getting quotes and creating a good plan. A voice approval to proceed with quotes was received from all Board members.

CLERK'S REPORT (L. TENNESSEN)
Approve minutes for February 19, 2025 Board Meeting
Clerk Tennessen asked for a motion to approve the February 19, 2025 minutes.
Motion: Brown
Second: Stingel
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried

TREASURER'S REPORT (reported by Trustee Brown)
Approve warrant dated 03/19/2025
Trustee Brown asked for a motion.
Motion: Stingel
Second: Agrella
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried

Treasurer report given by Trustee Brown.
Monthly financial report given by Trustee Brown

First Mid Bank	$34,141.10
IL General	$140,093.39
MFT	$72,743.43
Epay	$33,220.46

Trustee Brown mentioned that the last budget was in everyone's monthly packet. Budgets are due for the April meeting. Trustee Brown will be meeting with GAPS to discuss the incoming revenue shortfalls.

BUILDING DEPARTMENT REPORT (HLR, reported by Pres. Giles)
President Giles reported that there were no issues during the month.

MAINTENANCE REPORT (D. DZIALO)
Director Dzialo reported that the Village received a email from ComEd on their Community Tree Program. This is in conjunction with Arbor Day. The Village is taking a pass this year on receiving saplings, based on voice approval from all Board members.
Director Dzialo also reported that she will be walking the village with Nunda to see where patching should be done. They will create a punch list of projects and sharing this with Trine for restoration on streets and signs.
Director Dzialo also mentioned that the Village needs to work on the 5 year plan including road paving. Any paving beyond patching will not be done until construction is complete.
Director Dzialo is also working with Sen Wilcox office to see what can be done on community projects.

POLICE DEPARTMENT REPORT (W. Copp)
Polar Plunge report for Special Olympics March 2
Chief Copp and President Giles participated and raised $1700.00. Chief said it was a lot of fun and hopes for more participation next year.

Monthly statistics /calls for service
From 2/19 to date, there were 44 calls. 31 stops for traffic with 21 for citation/tickets and 7 warnings and 1 admin tow. There were 1 parking tickets. Sheriff Office (MCSO) made 7 calls.

Motion to approve monies for office furniture and cabinets not to exceed $2000.00
Chief Copp and President Giles explained desk situation on office (need a custom made desk because of dimensions), chairs, etc.
Chief Copp asked for a motion to approve
Motion: Agrella
Second: Stingel
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried

Discuss re-instating Lexipol service upon receiving a quote
Chief Copp has contacted Lexipol for a quote. This is a service that provides updates to procedures and police manual. Necessary to update and keep current on any changes to policy and law

Body Worn Camera update
The cameras are now fully functional and storage is online. The policy is done for retention periods. Each officer is assigned a particular camera. Chief reviews footage regularly.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)
None

COMMUNITY RELATIONS (C. STINGEL)
None

ENVIRONMENTAL (vacant)

FINANCE (M. BROWN)
The finances are reported under Treasurer section.

PLANNING AND DEVELOPMENT (R. YOUNG)
None

VILLAGE CODES (B. AGRELLA)
None

OLD BUSINESS
Review of the food plan for Playground Rededication Day, May 4, 2025, 1-4pm. Food will be from Chicago Dogs, Island Lake. 150 setups at $2.50 each.. Trustee Stingel will get the catering supplies, such as warming trays, racks. The Village will provide the plastic ware, paper products,condiments. There's possibility of donations of soda and chips, water. The Village will be getting cake. The Funnel Truck will be on property too.

NEW BUSINESS
Chief Copp stated the IT company is supporting all the equipment. The IT company is billing by the hour in 15 minute increments. They have an annual plan that is in discussion.

Chief Copp and Attorney Gibson have discussed how to have attorney represent Village in court when she is there already. This will be for Village Traffic Ordinance violations. This brings more revenue to the Village rather than having all money go to county and state. This can be accomplished by the Attorney writing to judge to request this change.

EXECUTIVE SESSION (if needed)

PUBLIC COMMENT
None.

ADJOURNMENT
Motion to Adjourn requested by President Giles
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Pawlak, Stingel, Young
Nays: none
Absent: none
Abstain: none
Motion carried
Meeting adjourned at 8:25 pm

NEXT BOARD MEETING: April 16, 2025

Submitted by
Lesley Tennessen, Village Clerk _____