Village of Holiday Hills Board Meeting Minutes
For September 17, 2025

CALL TO ORDER
President Giles called the meeting to order at 7:00 p.m.

ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Jennifer Gibson, Chief Copp, Director Dzialo

PLEDGE OF ALLEGIANCE

PRESIDENTS REPORT (J. GILES)
Sewer/Paving Update
President Giles reported that Northern Moraine has received word from Senator Foster that additional funds will become available. No due date mentioned. This will allow the next phase of work to commence (noted in pink on available map). No pre-construction meeting has been announced.
Nunda has done some work to remediate hazards on Hyde Park concerning snow removal. There is a meeting this Friday, Sept 19 with Nunda, Trine and Northern Moraine to discuss the paving and elevations on Pine.
The Police Dept rehab project is complete.

CLERK'S REPORT (L. TENNESSEN)
Approve minutes for August 20, 2025 Board Meeting
Motion: Stingel
Second: Brown
Ayes: Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: Agrella
Motion carried

TREASURER'S REPORT (Katherine Andrus, reported by Trustee Brown)
Approve warrant dated 09/17/2025
Trustee Brown asked for a motion.
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

Treasurer report (Katherine Andrus, given by Trustee Brown)
Trustee Brown presented the monthly financial report.
No Monies were transferred into the First Mid Bank account

First Mid Bank	$34,383.45
IL General	$166,251.97
MFT	$88,368.64
Epay	$50.845.73

Discuss escrow account for Reliable Sand and Gravel
Trustee Brown presented an Excel spreadsheet from our accountant showing a balance of $277.08 that has been in escrow for several years. Last entry was 2018. Attorney Gibson recommended that we refund the monies to Reliable.

BUILDING DEPARTMENT REPORT (HLR, reported by Pres. Giles)
President Giles reported that there were no issues during the month.

MAINTENANCE REPORT (D. DZIALO)
CMAP update
Director Dzialo reported that the CMAP program has encountered computer programs and their administrators are working thru upgrades and issues. They will restart survey of Village by end of September.

Motion to approve Nunda IGA for snowplow season for the year 2025/2026 not to exceed $45,000.00
Motion to approve Nunda IGA for road maintenance for the year 2025/2026 not to exceed $35,000.00 in work billed on a monthly basis at Director of Maintenance discretion with President's approval
President Giles had originally asked that these be separated. However, the Board asked to combine into one motion. Trustee Stingel asked for the motion approve as combined.
Motion: Stingel
Second: Brown
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

POLICE DEPARTMENT REPORT (W. Copp)
Monthly statistics /calls for service
From 8/20 to date, there were 14 calls. 8 stops for traffic with 11 for citation/tickets and 0 warnings and 0 admin tow. There were 0 parking tickets. Sheriff Office (MCSO) made 2 calls.

Coffee with a Cop Oct 11, 2025, 9am – 11am
Chief Copp announced that he will be holding Coffee with a Cop on Oct 11.

Motion to approve the resignation of Officer Golz
Motion: Stingel
Second: Jensen
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

Motion to approve the resignation of Officer Geroulis
Motion: Stingel
Second: Jensen
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

Update on Squad card computer/windows 11 issue
Windows 10 supported is being discontinued as of October 14, 2025. Windows 11 options were presented for used and new equipment. Chief and President Giles both recommended as going with new equipment. The equipment will be $8154.00 for 2 computers including 3 year warranty. Installation, docking stations and additional small supplies will bring the total to $8900.00

Motion to approve purchase of Squad car computer/windows 11 computers not to exceed $8900.00
Chief Copp asked for a motion to approve
Motion: Agrella
Second: Stingel
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

Fence complaint on 2713 Tower
Chief Copp brought up the issue based on a resident complaint. The fence which is owned by the non-occupied lot adjacent to 2713 Tower residence is falling into her lot.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)
None

COMMUNITY RELATIONS (C. STINGEL)
Discuss Halloween celebration
Trustee Stingel asked for volunteers to plan. The Village usually has Trick or Treat party at Village Hall. Clerk Tennessen mentioned that she had send an email with a volunteer willing to do a Trunk or Treat prior to actual Trick or Treat evening. President Giles will reach out to a couple of residents.

ENVIRONMENTAL (vacant)
None

FINANCE (M. BROWN)
The finances are reported under Treasurer section.

Discuss Saturday position for Village office (possible Executive Session)
The Board agreed to discuss this in Executive Session.

PLANNING AND DEVELOPMENT (J. JENSEN)
None

VILLAGE CODES (B. AGRELLA)
None

OLD BUSINESS
The trustee position for Environmental can be appointed as it is a 2 year unexpired term. President Giles asked the Clerk to post position opening.

Trustee Brown asked for a discussion on what business is taking place at Reliable Sand and Gravel/Doc Roberts property. President Giles asked Trustee Jensen to visit and discuss.

Attorney Gibson was asked if all ordinances needed to be posted online. It is better that all ordinances are visible online but not a requirement. The attorney will bring information on ‘codifying’ to next meeting. It is a service with a cost.

Clerk Tennessen also revisited the document destruction discussion. Much of very old paperwork (last destruction was 1998) is stored in garage in paper boxes. This could be considered a haz-mat situation with rodents and insects. President Giles will be looking into restoration services to assist with this project.

NEW BUSINESS
None

PUBLIC COMMENT
A resident asked about the fence, as to whether it will taken down or fixed. Property ownership is part of the issue. Trustee Agrella was tasked with finding information on ownership so possible ordinance violation can be delivered.

EXECUTIVE SESSION (if needed)
Minutes from this session are produced separately and are confidential.
President Giles called the Executive Session to order at 8:15 p.m.

ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Also, Clerk Tennessen, Attorney Gibson
Motion to Adjourn requested by President Giles
Motion: Jensen
Second: Pawlak
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried
Executive Session adjourned at 8:25 pm

ADJOURNMENT
ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Also, Clerk Tennessen, Attorney Gibson
Motion to Adjourn requested by President Giles
Motion: Pawlak
Second: Stingel
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried
Meeting adjourned at 8:30 pm
NEXT BOARD MEETING: Oct 15, 2025

Submitted by
Lesley Tennessen, Village Clerk _____