Village of Holiday Hills Board Meeting Minutes
For December 10, 2025

CALL TO ORDER
President Giles called the meeting to order at 7:00 p.m.

ROLL CALL
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Jennifer Gibson, Chief Copp
Also present: Scott Thime

PLEDGE OF ALLEGIANCE

Executive Session was moved to beginning of this meeting.
Entered in Executive Session at 7:01pm.
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Jennifer Gibson, Chief Copp

Minutes are produced separately and are considered confidential.

ROLL CALL
Return from Executive Session 7:20pm
Board Members present: Brian Agrella, Mickey Brown, Jake Jensen, Kamil Pawlak, Carol Stingel
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Jennifer Gibson, Chief Copp

PRESIDENTS REPORT (J. GILES)
Sewer Update
President Giles reported that the pre-construction meeting has been announced. This will be for PhaseIIB. Work will begin this week with silt fencing, then actual work thru out the winter. The work will begin at the southwest side of village and work its' way towards the front of the village. Clerk Tennessen will post to both the Nunda letter and color coded map to the Village Facebook page and the village message board. Construction and cut areas will be plowed by Trine. Nunda will plow all other areas. Note that Trine will probably not be plowing in off hours such as middle of night or very early morning times in comparison to what hours that Nunda plows, so please be patient.
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CLERK'S REPORT (L. TENNESSEN)
Trustee Brown asked for a clarification on the wording for item on page 1 of the November 19, 2025 minutes. Should have the wording 'entered into Executive Session'

and include 'out of Executive Session'. A motion to approve November 19, 2025 minutes with those changes was made.
Motion: Stingel
Second: Brown
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

The minutes from the Executive Session are considered confidential. A vote will be taken in the future on whether the minutes will remain confidential. No vote was held at this meeting to approve or not approve Executive Session minutes.

TREASURER'S REPORT (Katherine Andrus, reported by Trustee Brown)
Monthly Financial Report/Fund balances
Trustee Brown presented the monthly financial report. There was a transfer of $10,000.00 from Epay to cover expenses.

First Mid Bank	$28,651.83
IL General	$140,607.89
MFT	$94,149.50
Epay	$12,886.19

Approve warrant dated 12/10/2025
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried

BUILDING DEPARTMENT REPORT (HLR, reported by Pres. Giles)
President Giles reported that there were no issues during the month.

MAINTENANCE REPORT (D. DZIALO)
President Giles reported for Director Dzialo (absent). An online CMAP meeting will be held on December 11, 2025 for the next steps.
President Giles also reported that SG Services will be providing snow shoveling and salting services for Village Hall property. A contract will be forthcoming. SG services will be providing invoices for services on Nov 28 and Dec 6 snowfalls.

POLICE DEPARTMENT REPORT (W. Copp)
Monthly statistics/calls for service. 6 calls. 1 stop for traffic with 0 for citation/tickets and 1 warning and 0 admin tow. There were 4 parking tickets. Sheriff Office (MCSO) made 6 calls.

Motion to hire new part-time officer to swear in at December Board Meeting
A motion was made with the advice and consent of the Board to hire Scott Thime.
Motion: Agrella
Second: Stingel
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried
President Giles administered the Oath of Office to Scott Thime.

Winter snow parking information
Chief discussed the parking enforcement and snow ban. This include that there is no parking on street when 2 inches of snow has fallen until all snow cleanup operations are complete.

Winter safety information including hazardous conditions/snow plowing
Be courteous and don't tailgate. Stay back of the plow for visibility.

Contacting Village Officials. Use non-emergency number and leave message.
Chief reiterated that if residents have concerns or issues that are not emergency, please call the non emergency number and leave a message. The police will return the call when they return to office. Please do not contact Village Officials.
If this is an emergency, do not hesitate to call 9-1-1.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)
The flag got stuck and wrapped on the flag pole. Nunda came out with bucket truck and replaced the flag for Village. Future work will be to replace cord and buckles.

COMMUNITY RELATIONS (C. STINGEL)
The Holiday Party will be December 15, 2025 from 12pm to 3pm.

ENVIRONMENTAL (vacant)
None

FINANCE (M. BROWN)
The finances are reported under Treasurer section.

PLANNING AND DEVELOPMENT (J. JENSEN)
None

VILLAGE CODES (B. AGRELLA)
None

OLD BUSINESS
Trustee Brown asked President Giles to get letters 'Village of Holiday Hills' as header on the sign board by Springtime.

NEW BUSINESS
None

PUBLIC COMMENT
None

EXECUTIVE SESSION (if needed)
Was moved to the beginning of this meeting.

ADJOURNMENT
Motion to Adjourn requested by President Giles
Motion: Stingel
Second: Pawlak
Ayes: Agrella, Brown, Jensen, Pawlak, Stingel
Nays: none
Absent: none
Abstain: none
Motion carried
Meeting adjourned at 7:54pm
NEXT BOARD MEETING: January 21, 2026

Submitted by
Lesley Tennessen, Village Clerk _____