Village of Holiday Hills Board Meeting Minutes
For June 17, 2026

CALL TO ORDER
President Giles called the meeting to order at 7:00 p.m.

ROLL CALL
Board Members present: Brian Agrella, Michele Brown, Kevin Christensen, Jake Jensen, Kamil Pawlak, Katie Rudolph
Board Members absent: none
Staff Present: Clerk Tennessen, Attorney Jennifer Gibson, Chief Copp, Dir Dzialo

PLEDGE OF ALLEGIANCE

The meeting order was changed to accommodate Treasurer reporting and CMAP presentation. Reports for each position are their respective places in the minutes according to the agenda.

PRESIDENTS REPORT (J. GILES)
Restoration
Tentative start of 6/17 was pushed back to next week due to weather. The contractors will be working with dirt restoration, seeding, etc then there will be road restoration.

Discuss Nunda invoice for sandbag removal
The invoice is $15,310.00. This will be paid on this month's warrant with IGA money. There are still some sandbags on Park Terrace. Sandbag removal is over.

Motion to approve fund for furnace and AC replacement not to exceed $10411.00
There are options to do both furnace and the AC or just AC. Fixing both will fix the whole system. Unknown if parts are available to fix AC and for what length of time fix will last. 2 temporary AC units have been purchased, one for Clerk office and one for HHPD side.
A motion was made to approve full funding for both furnace and AC replacement.
Motion: Christensen
Second: Jensen
Ayes: Agrella, Brown, Christensen, Jensen, Pawlak, Rudolph
Nays: none
Absent: none
Abstain: none
Motion carried

Motion to approve funds for AC repairs (condenser, fan, blade) not to exceed $1500.00
No motion needed because full system repair was authorized.

CLERK'S REPORT (L. TENNESSEN)
A motion to approve May 20, 2026 minutes was requested by Clerk Tennessen
Trustee Brown asked for a clarification and adding Trustee Rudolph to the attendees.

Motion: Brown
Second: Pawlak
Ayes: Agrella, Brown, Christensen, Jensen, Pawlak, Rudolph
Nays: none
Absent: none
Abstain: none
Motion carried

TREASURER'S REPORT (Katherine Andrus, reported by Trustee Brown)

Motion to approve the warrant dated 06/17/2026
There was a transfer of $17,000.00 from General Fund.
Motion: Christensen
Second: Rudolph
Ayes: Agrella, Brown, Christensen, Jensen, Pawlak, Rudolph
Nays: none
Absent: none
Abstain: none
Motion carried

Trustee Brown presented the Financial Report.

First Mid Bank	$48,563.54
IL General	$141,250.80
MFT	$112,469.13
Epay	$10,987.18

BUILDING DEPARTMENT REPORT (HLR)
Monthly report given by President Giles
President Giles stated that unpermitted work will be fined at 100% of the permit cost.

MAINTENANCE REPORT (D. DZIALO)
Director Dzialo explained that the Municipal Utility Tax is a local tax levied by a Municipality for consumption of utility services, electricity, water, natural gas and communications. The Village uses this revenue to fund essential services such as police, fire and road maintenance.
Proper paperwork has been filed and will continue to do so with Commonwealth Edison.

POLICE DEPARTMENT REPORT (B. COPP)
Monthly statistics/calls for service. 28 calls. 17 stops for traffic with 14 for citation/tickets and 6 warning and 0 admin tow. There was 1 parking ticket. Sheriff Office (MCSO) made 12 calls.

Village wide ordinance check in next 2-3 weeks
There will be a village wide sweep for ordinance violations taking place. First a compliance warning letter will be sent so that residents can correct potential violations. Then violations will be ticketed for non compliance. Director Dzialo, Trustee Agrella and Chief Copp will be working on this.

Motion to approve continuance in hiring process for Steve Pirtle
It was indicated by Attorney Gibson that a motion was not necessary. A short discussion on personal qualities. The Board asked for time in this consideration. There would need to be a special board meeting to approve any paperwork and an interview. This could happen on July 1 with a posting on June 29.

REPORTS OF STANDING COMMITTEES:

BUILDINGS AND GROUNDS (K. PAWLAK)
Flag rope (halyard) needs replacing with clips. Nunda will bring bucket truck to replace once Village has materials. Clerk Tennessen will order materials tomorrow.

COMMUNITY RELATIONS (K. RUDOLPH)
Trustee Rudolph presented short description of activities for the Village 50th Anniversary Celebration. This will be held on July 18, 2026. The celebration will be from 1pm to 7pm. Volunteers are needed to make a great team effort to run games, cook, setup, tear down. We will start with setup around 7am on July 18. President Giles will reach out to LRS for porta potty rental fees and trash collection.

ENVIRONMENTAL (K. CHRISTENSEN)
Trustee Christensen is waiting for a report from Clarke on testing locations and for spraying schedule.

FINANCE (M. BROWN)
The finances are reported under Treasurer section.

Motion to approve Appropriations Ordinance 397-26 for FY 2027
The ordinance asks for the 105% allowable spending.
Motion: Rudolph
Second: Pawlak
Ayes: Agrella, Brown, Christensen, Jensen, Pawlak, Rudolph
Nays: none
Absent: none
Abstain: none
Motion carried

PLANNING AND DEVELOPMENT (J. JENSEN)
None

VILLAGE CODES (B. AGRELLA)
None

OLD BUSINESS
Attorney Gibson mentioned that a review of Executive Session minutes for past 6 months should be held in July.

President Giles said that LRS has picked up porta potties this week that were used during flood in April. The trash cans still remain.

Chief Copp mentioned that the collection agency has changed. There will be a change in paperwork.

NEW BUSINESS
The Village will have Nunda do painting of parking spots once sealing is performed.

PUBLIC COMMENT
A resident complained about speeding on Sunset and safety of children, bikes, scooters. Other residents also voiced concern not to take away ebikes and scooters due to ebikes and motorized scooters. The kids need activities. Many towns are creating ordinances for safety. Recommend a committee of 2 or 3 to develop and create reasonable ideas for rules, and possible ordinance. This is not to remove but to make things safer.

EXECUTIVE SESSION (if needed)
None

ADJOURNMENT
Motion to Adjourn requested by President Giles
Motion: Christensen
Second: Agrella
Ayes: Agrella, Brown, Christensen, Jensen, Pawlak, Rudolph
Nays: none
Absent: none
Abstain: none
Motion carried
Meeting adjourned at 8:47pm

NEXT BOARD MEETING: June 17, 2026

Submitted by
Lesley Tennessen, Village Clerk _____