

***Village of Holiday Hills Board Meeting Minutes  
for September 21, 2022***

**CALL TO ORDER**

Acting President Giles called the meeting to order at 7 p.m.

**ROLL CALL**

Board Members present: Acting President Jeff Giles, Trustees Terri Beaudoin, Tammy Gillcrist, Lisa Maier, Cheryl Thompson, Rich Young

Board Members absent: none

Staff Present: Clerk Lesley Tennessen, Police Chief Jeff Caldwell, Building Inspector Erik Pratt

Also present: Village Attorney Jennifer Gibson

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S REPORT** (Acting President Jeff Giles)

Sticker Fee doubled

President Giles reminded everyone that the vehicle stickers were due on August 31<sup>st</sup>. The fee has now doubled with the late fee.

Sewer update

President Giles read a memo from Joe Lapastora, Northern Moraine Water Reclamation District (NMWRD) outlining progress, current status and future work for the next couple of months. All work on Holiday is complete. There is a phase map on the NMWRD site outlining work. Restoration work on Holiday will begin next month and will not include grass and seeding work. Work on Sunset is paused and will resume in October for completion of the lift station.

Water Main update

President Giles has been in constant contact with Prairie Path for all the water main breaks and low pressure issues. He read a memo from Prairie Path explaining the situation of old pipes, soil issues, construction issues. The main breaks are caused by the named actions and construction has not broken these. President Giles mentioned that Prairie Path has been very responsive in fixing any of the breaks. In addition, President Giles addressed the school bus transportation issues. He has spoken with both school district and the supervisors at the bus company and they will not change the bus stop from Vaupell. President Giles explained to them that the detour was not in place, yet the bus company decided to enforce the detour routing. Nothing can be done and the bus company is refusing to change.

Motion to accept the resignation of Police Officer John Bueno

President Giles read the resignation letter. President Giles asked for a motion to accept the resignation.

Motion: Gillcrist

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Second: Thompson

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Motion to hire Police Officer Richard Meehan

Chief Caldwell spoke on the candidate's reputation, skills and training. He feels that this candidate is well qualified and would benefit the department greatly. He is a trainer, so that would save lots of time and money to the village.

President Giles asked for a motion to hire Police Officer Meehan

Motion: Beaudoin

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Oath of Office for Police Officer Richard Meehan

Not able to attend this meeting. Oath will be done at a future date.

Motion to declare surplus, no longer necessary in the best interest of Village, the Toro side by Side Workhorse 2100

President Giles described the condition of the vehicle and how it was not suitable right from start. Said that it would be sold at later date and that we would recoup money initially spent in purchase.

President Giles asked for a Motion to declare surplus, no longer necessary in the best interest of Village, the Toro side by Side Workhorse 2100

Motion: Thompson

Second: Beaudoin

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Motion to increase pay rate for Director of Roads and Maintenance

President Giles said that the title of the job is actually Director of Village Maintenance.

As with everything else, inflation causes everything to cost more. With that in mind, President Giles asked for a motion pay rate to increase from \$15/hour to \$16/hour.

Motion: Young

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Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Motion to approve Doreen Dzialo as Director of Road and Maintenance

Again, President Giles reminded that the job title is Director of Village Maintenance.

President Giles asked for a motion to approve Doreen Dzialo as Director of Village Maintenance

Motion: Gillcrist

Second: Young

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Oath of Office for Doreen Dzialo

President Giles administered the Oath of Office for Doreen Dzialo

A round of applause from everyone present welcoming her back!

Discuss moving IT to another company with possible vote

President Giles explained that our present provider for web support is not providing enough support for the amount of money spent each month (\$125.00). There are times when support takes several days, not just hours, to accomplish. In addition, the current company wants to raise the monthly rate to \$200 per month. The site needs to be revamped and no ideas have been forthcoming. However, our current IT company, Realm of Tech, has proposed giving us a new updated website at Time and Material Rate. They charge \$140/hr in 15 minute increments. Also, the website will be designed so that the Village designated officials would be able to update easily and in a timely manner.

President Giles asked for a motion to move IT support to another company (Realm of Tech)

Motion: Thompson

Second: Beaudoin

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson

Nays: none

Absent: none

Abstain: Young

Motion carried

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Discuss Nunda taking responsibility for snowplow, salt and easements  
President Giles explained several options. He has talked with Mike Lesperance, Nunda Township Highway Director. There is no interest in dissolving Village and Nunda taking over. Other options include time and material work by Nunda, or a flat rate fee of \$50,000.00 annually to include any amount of snowplow and salt work needed. In addition, trimming on easements and other village roadwork. The easement work has not been done for several years. Nunda would come in and make a 5 year plan so that all the work can get done. President Giles proposed getting an intergovernmental agreement from Nunda Township. Several of the trustees asked for details so that everything can be reviewed. Trustees nodded approval. President Giles will ask for documents and then a special board meeting can be convened for review of exact terms of the Intergovernmental Agreement.

President Giles asked for a motion to allow the Village to go ahead and ask Nunda to create the Intergovernmental Agreement to take responsibility for snowplow, salt and easements

Motion: Young

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

**Clerk's Report** (Lesley Tennessen)

Approve minutes for 08/17/2022 Board Meeting

Clerk Tennessen asked for a motion

Motion: Young

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Young

Nays: none

Absent: none

Abstain: Thompson

Motion carried

**Treasurer's Report** (Jennifer Haisma)

Approve financial report

Motion tabled as paperwork was not presented

Approve warrant

Motion: Gillcrist

Second: Maier

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

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Nays: none  
Absent: none  
Abstain: none  
Motion carried  
Motion tabled as paperwork was not presented

**Building Inspector's Report (Erik Pratt)**

No report

**Village Maintenance Report (Doreen Dzialo)**

Ms Dzialo spoke and reiterated that our Village has had a long and good relationship with Nunda Township. They will give the best service to all our residents.

**Police Department Report (Chief Jeff Caldwell)**

Chief Caldwell has seen the requests on speeding. He spoke on the amount of traffic enforcements in the past month. He has officers on both AM/PM duties with extra patrols at the front of Village, especially with the school bus stop.

**Standing Committees**

**Buildings and Grounds (Jeffrey Giles)**

Playground update

President Giles said that all the playground equipment on Tower/Pine has been removed and disposed of at no cost to the Village. He thanked Inspector Pratt for running the skid steer all day to get the job done. President Giles is looking at options for replacing this equipment, as the children in the Village really need a good playground. He mentioned putting a hard surface down at the corner of Tower/Hickory. The hard surface could be sanitized after water issues or flooding.

Motion to approve Basketball hoop installation at Village Hall

President Giles was able to save the basketball hoop from the removal of the playground equipment. Now it can be installed. However, concrete work must be done to anchor this equipment. This motion was tabled until President Giles can obtain quotes for the concrete work and installation.

Police Department rehab status

President Giles said that the entry area has been painted and new flooring installed. The office area still needs to have new flooring and painted. The remainder of the police side needs lots of work with wall repair, flooring rip out and new flooring installed. He obtained a really good deal on the flooring and way under budget for that part.

**Community Relations (Teresa Beaudoin)**

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Trustee Beaudoin asked about Halloween Trick or Treat hours. She expressed concern for the older kids and having more hours. Trustees agreed that we should look at what McHenry is doing and possibly follow suit or make the hours 4pm to 8pm. The hours will be posted on the Village FB page.

**Environmental (Lisa Maier)**

Trustee Maier reported on the spillway. She has spoken to Corps of Engineers and has obtained the permit to do the work. However, this is not just simply dumping some rocks, so she has contacted a couple of local engineering firms to get estimate of how much work is involved. At this time, the dam is pretty much flooded out. A representative from Le Villa Vaupell spoke up and said that he has several residents that would be willing to assist in the work.

There was also a question about the NMWRD permits. All of that is still under investigation.

**Finance (Cheryl Thompson)**

No report

**Planning and Development (Rich Young)**

Trustee Young asked for a motion to approve evaluation of existing playground equipment to include safety and repair not to exceed \$500.00

Motion: Thompson

Second: Gillcrist

Ayes: Beaudoin, Gillcrist, Giles, Maierm Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Trustee Young asked for a motion to approve a Village Audit not to exceed \$10,000.00. There has not been an audit of finances for several years, thereby increasing the cost of this single audit. Trustees discussed getting several quotes as the one that Trustee Young obtained was for the \$10,000.00 figure.

Motion: Gillcrist

Second: Beaudoin

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

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Absent: none  
Abstain: none  
Motion carried

**Village Codes (Tammy Gillcrist)**  
No report

**Old Business**  
None

**New Business**  
None

**Executive Session**(if needed)  
None

**Public Comment**

A resident commended President Giles on all his work done recently and since his acceptance as Acting President.

The residents in attendance at the Board Meeting all in acceptance of having Nunda Township coming on board to do a 5 year plan and working as roads crew.

A resident asked if the MFT dollars can be used toward snow removal costs. The reply was 'yes' from Acting President Giles.

A resident inquired about the drone. President Giles replied that it has been found and is in custody of Police Dept. Since it is a commercial grade, it must have a licensed pilot. President Giles is looking into that situation.

Another resident asked why his FOIA request for full inventory was denied. The Village Attorney explained that she recommended that it be denied because there are no lists currently and the Village is not required to keep a list or document. Trustee Young

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suggested just taking pictures of everything and storing offsite, rather than writing everything down on paper.

A resident asked if Northern Moraine was working with the Corps of Engineers to see that everything is being done correctly. Perhaps the Village should be doublechecking on this.

A resident inquired about opening the fence between Le Villa Vaupell and the Village on Bittersweet. President Giles replied that the fence does not belong to the Village and we can take no action on that.

A resident questioned Chief Caldwell on why a vehicle that was parked overnight on Bittersweet was not called in. She tried to say that it was a stolen vehicle. Chief Caldwell explained that just because a vehicle is parked on the street doesn't mean that it is in violation or needs to be called in. He also replied to the resident that if she has concerns that she should call the Mchenry County Sheriff Department for investigation.

**Adjournment**

President Giles asked for a motion to adjourn

Motion: Maier

Second: Thompson

Ayes: Beaudoin, Gillcrist, Giles, Maier, Thompson, Young

Nays: none

Absent: none

Abstain: none

Motion carried

Meeting adjourned at 8:06

Next Board Meeting: October 19, 2022

Submitted by Lesley Tennessen, Village Clerk \_\_\_\_\_